

LDMG Action Plan - Projects List

Initiated From	Task Classification	Priority Level	Category	Project Description	Area of Responsibility	Actioning Officer		Council Input	LDMG Input	Target Date	Project Status
	Statutory	HIGH			GRC	Mayor		Yes	Yes		Not Started
	Strategic	Moderate			LDMG	CEO		No	No		In Progress
	Administrative	Low			EMQ	DCEO		Further Discussion	Further Discussion		As Resources Permit
		Not Set			QHEALTH	DIRECTOR EPS		For Assessment	For Assessment		For Review
					KALOMA	DIRECTOR BEH		For Review	For Review		Completed
					QAS	DIRECTOR FCS		Review & Adopt	Review & Adopt		Deferred
					QFRS	MGR Admin					Awaiting Feedback
					QPS	MGR ICT					Ongoing
					SES	LDMG Chair					
					SHARED	Representative					
						Multiple Agencies					
						CR McDougall					
						LDMG Chair, DFCS, Multiple Agencies					

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LECG Debrief 28/01/11 (Inglewood)	Administrative	Moderate	Communication	Facebook - review success and decide how to proceed with this type of media in any future events	GRC	CEO	Review requirements - establish procedure	Yes	No		In Progress
LECG Debrief 28/01/11 (Inglewood)	Administrative	Moderate	Communication	Community Notice Boards - review success of this type of information service - review suitability of location of the notice boards - decide on best approach in providing and maintaining up to date information on these boards	GRC	CR McDougall	Review requirements & identify locations target specific (CR McDougall) - Establish procedure & source mobile boards (Admin)	Yes	No		Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Evacuation Centre	Evacuation Centre Facilities - improved access to the GNDi air terminal building for wheelchairs / stretchers, is required (ie ramp). Also an additional toilet block at / near the facility would be appropriate for use as the remote hospital/triage centre	GRC	DCEO	Review requirements, identify options and source appropriate funding	Further Discussion	Further Discussion	February 2012 Dependant on funding available	Not Started

QFCI

Date:

03/05/11

Exhibit Number:

230

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LDMG Debrief 31/01/11	Strategic	Moderate	Evacuation Centre	Evacuation Centre Facilities - improved access to the GNDi air terminal building for wheelchairs / stretchers, is required (ie ramp). Also an additional toilet block at / near the facility would be appropriate for use as the remote hospital/triage centre	GRC	DCEO	Review requirements, identify options and source appropriate funding	Further Discussion	Further Discussion	February 2012 <i>Dependant on funding available</i>	Not Started
LDMG Debrief 31/01/11	Administrative	Moderate	Welfare & Evacuation Planning	Communication - Kaloma has requested early notification regarding potential for evacuation in an emergency event	GRC	DIRECTOR FCS	Suggest trigger is when BOM issues prediction for 10.75m to 10.8m prediction - Meeting scheduled with Kaloma Tues 08/03/11 to discuss - LDMG Item 31/03/11 (for further discussion) - outcomes to be incorporate into Duty Cards and Plan/s	Review & Adopt	Review & Adopt	August 2011	In Progress
LDMG Debrief 31/01/11	Strategic	Moderate	Welfare & Evacuation Planning	Evacuation Centre Facilities - Kaloma has requested modification / upgrade of the existing facilities at the Inglewood Evacuation Centre to support patient requirements in emergency events	GRC	DCEO	Review requirements, identify options and source appropriate funding	Further Discussion	Further Discussion	February 2012 <i>Dependant on funding available</i>	Not Started
LDMG Debrief 31/01/11	Administrative	Moderate	Welfare & Evacuation Planning	Evacuation Centre Facilities - suggest existing infrastructure at the Goondiwindi Showgrounds would not support a large scale evacuation. Review requirements, identify options and source appropriate funding which may be necessary for potential upgrade of facilities	GRC	DCEO	Review requirements, identify options and source appropriate funding	Further Discussion	Further Discussion	February 2012 <i>Dependant on funding available</i>	Not Started
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Welfare & Evacuation Planning	Evacuation Centre Sites - identify and assess secondary sites	GRC	DCEO	Review requirements; identify and assess secondary sites; community awareness campaign (preparedness)	No	Further Discussion	August 2011	Not Started
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Welfare & Evacuation Planning	Welfare & Evacuation SubPlan - identify key contacts for community agencies in TEX & ING areas, nominate key person to co-ordinate welfare / evacuation responses in emergency events (eg red cross representative)	GRC	DCEO	Meeting / further discussion; incorporate outcomes into draft subplan as appropriate	Review & Adopt	Review & Adopt	August 2011	Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	Query - How much support is available for council to assist rural property owners with maintaining their own levee banks protecting rural houses?	GRC	DIRECTOR EPS	Query DDMG - No rules a matter of priority. Need to prioritise life, property then environment. It is a matter of discretion for the LDMG.	No	No		Completed
LDMG Debrief 31/01/11	Administrative	Moderate	Consultation	Shared Data - follow up on shared data available / provided between agencies (Council, BOM, etc)	GRC	DIRECTOR EPS	Letter sent to BOM requesting - Awaiting response	No	No		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	HIGH	Levee Banks	Goondiwindi Levee Banks – Geotech experts have been engaged to provide advice on the identified areas of concern; progress as appropriate	GRC	DIRECTOR EPS	Provide progress update	Further Discussion	Further Discussion		Awaiting Feedback
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Reporting	Road Reports - access to up to date information	GRC	DIRECTOR EPS	DTMR Website www.131940.qld.gov.au - is there facility to include local roads on this site in disaster events? - direction to admin staff to provide this website address re road information requests	No	No		

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Informal Suggestion	Administrative	Low	Acknowledge Contribution / Donations	Item in GRC Newspaper columns & GRC Website thanking all those who contributed, provided assistance / donations during the flood event - (collective rather than individual approach - avoids missing someone off the thankyou list)	GRC	DIRECTOR FCS	Newspaper Item placed in Argus, Gazette & Website	Yes	No		Completed
LDMG Debrief 31/01/11	Administrative	HIGH	Communication	Property Database - maintain database and contact details of properties that may be impacted by flooding up and down the river system - capture & input contact details into PCS and design query to extract contact details	GRC	DIRECTOR FCS	Compile, review and maintain database - send out form with rates notice collection of contact information - data entry phone number / emails into practical property system database	No	No	December 2011	In Progress
LDMG Debrief 31/01/11	Administrative	Moderate	Communication	Public Education Campaign - clearly identify and communicate to various organisations and the community, the appropriate pathways for obtaining information / providing feedback during an emergency event.	GRC	DIRECTOR FCS	LDMG Agenda Item 31/03/11 - colate feedback & prepare an action plan re: public education campaign	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	Moderate	Communication	Public Education Campaign - emergency alerts and what to expect in an emergency event.	GRC	DIRECTOR FCS	LDMG Agenda Item 31/03/11 - colate feedback & prepare an action plan re: public education campaign	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	Moderate	Communication	Public Education Campaign - the role of the LDMG; the Disaster Management Plan; the role of stakeholders and the community in disaster events	GRC	DIRECTOR FCS	LDMG Agenda Item 31/03/11 - colate feedback & prepare an action plan re: public education campaign	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	River Height Warnings - request BOM provide more frequent warning updates relative to the Dumaresq River (suggest 1 hourly updates, not 6 hourly in flood event)	LDMG	DIRECTOR FCS	Letter sent to BOM requesting - Awaiting response	No	No		Awaiting Feedback
LDMG Debrief 31/01/11	Strategic	HIGH	Consultation	River Stations - suggest requirement for additional monitoring stations to be placed at more regular intervals along the river system	LDMG	DIRECTOR FCS	Letter sent to BOM requesting - Awaiting response	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	HIGH	Disaster Management Plan	Evacuation - who should notify property owners (door knocking) – EMQ suggested operation should be led by LDMG (Council) with QPS assist. Incorporate process into disaster plan/s	GRC	DIRECTOR FCS	Update Duty Cards as appropriate	Review & Adopt	Review & Adopt		Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Disaster Management Plan	Identify relevant agencies, authorisations required and communication channels specific to an emergency event (ie scenarios including patient evacuation, patient retrieval, requests for assistance).	GRC	DIRECTOR FCS	Review & incorporate communication pathways (flowcharts) into DMP as / where appropriate	Review & Adopt	Review & Adopt		Completed
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Disaster Management Plan	Suggest compile local knowledge contact list - readily accessible source key information	GRC	DIRECTOR FCS	Identify key information required, source contacts, compile the contact list - <i>(idea being that key contacts will phone neighbours within their designated areas; procedures to be established & implemented to administer contact - general advice should include refer radio / website for further updates in emergency events)</i>	No	No	April 2011	Not Started
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Disaster Management Plan	Update DMP to incorporate LECG role / responsibilities; consider establishing separate LECG at Texas	GRC	DIRECTOR FCS	DMP updated to incorporate LECG and outcomes from January 2011 flood event - Meetings held 17/02 ING & 18/02 TEX to discuss requirements - LDMG Agenda Item 31/03/11	Review & Adopt	Review & Adopt	March 2011	Awaiting Feedback
LECG Debrief 27/01/11 (Texas)	Administrative	Moderate	Mapping	Historical data - compile river height data for each township and information on how the heights affected associated townships	GRC	DIRECTOR FCS	Source historical data and associated information - Compile, review and maintain database	No	No	December 2011	Not Started

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Informal Suggestion	Administrative	Low	Public Education Campaign	Public Education Campaign - incorporate regular 'public education' type articles re disaster management in the GRC Newspaper columns & GRC Website - follow up with target specific pocket book / fridge magnet type materials ie emergency alert system, seasonal storms, major flooding events, etc (can our campaign piggy back with other agencies to share costs - check what funding may be available to assist with costs of public education)	GRC	DIRECTOR FCS	Planned public education campaign - Incorporate more actions into DMP? - LDMG Agenda Item 30/03/11	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	Moderate	Welfare & Evacuation Planning	Arrangements for Staff Relief / Meal Breaks - suggest appoint a particular group responsible for the provision of assistance (meals / drinks / fatigue management) to staff manning various 'stations' throughout an emergency event (welfare issue)	GRC	DIRECTOR FCS	Review issues - suggest individual agencies administer arrangements for their own staff - LDMG Agenda Item 31/03/11 - update duty cards as appropriate	Further Discussion	Further Discussion		Awaiting Feedback
LDMG Debrief 31/01/11	Administrative	Moderate	Welfare & Evacuation Planning	Communication – review the flow of information from LDMG to Kaloma at the appropriate stages in an emergency event	GRC	DIRECTOR FCS	Review communication requirements - update Duty Cards and Plan/s as appropriate	Review & Adopt	Review & Adopt		Awaiting Feedback
LDMG Debrief 31/01/11	Strategic	HIGH	Consultation	Dam Water Release - Sunwater Qld and StateWater NSW – it was noted that during the event it appeared that these agencies did not provide information to BOM regarding release of water from dams	LDMG	LDMG Chair	Letter sent to BOM requesting confirm suitability information provided - Awaiting response from BOM (requirement for followup?)	Yes	Yes		Awaiting Feedback
LDMG Debrief 31/01/11	Statutory	HIGH	Consultation	Disaster Management Framework – cross border issues (relations / resourcing) – lobby for change relative to the cross border issues experienced during the flood event	LDMG	LDMG Chair	Review Issues - undertake consultation / lobbying as appropriate - prepare submission to flood enquiry	Yes	Yes		In Progress
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	Recovery Operations - further consultation (DOCs) regarding consistency of operations and availability of inter state assistance in these types of disaster events (cross border issues arose during the event).	LDMG	LDMG Chair	Liase with DOCs	No	No		Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	Retrieval Operations – clarification is sought regarding who is responsible for initiating the retrieval process for the return of patients to Kaloma - (recovery phase)	SHARED	LDMG Chair	Consultation with appropriate agencies - update duty cards as appropriate	No	Further Discussion		Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	Boundary Alignment - follow up alignment of boundaries for LDMG, QPS, QFRS, QAS, Health, etc	GRC	Mayor	Letter; Meeting	Further Discussion	Further Discussion		Not Started
LDMG Debrief 31/01/11	Strategic	Moderate	Consultation	Requests for Assistance – some property owners contacted SES Qld for assistance during the event and the request was redirected to SES NSW for action; issues arose regarding delays in response times because of the rerouting of the initial request for assistance; (cross border issues)	GRC	Mayor	Letter; Meeting	Yes	Yes		Not Started
LDMG Debrief 31/01/11	Administrative	Moderate	Disaster Management Plan	Telstra Representative – inclusion of a Telstra representative on contact list for Stakeholder Agencies	GRC	Mayor	Confirm details of appropriate representative (Mayor) - update stakeholders contact list (Admin)	No	For Review		Awaiting Feedback
LDMG Debrief 31/01/11	Strategic	Moderate	Training	Training SES Volunteers; establish defined roles and responsibilities and prepare target specific training for SES Volunteers	GRC	MGR Admin	Define roles & responsibilities; source training	No	Yes		Not Started
LDMG Debrief 31/01/11	Administrative	Moderate	ICT	(82 Marshall Street) – generator tests are currently carried out on an informal basis – suggest formalise procedure for conducting regular function tests and maintain records accordingly	GRC	MGR ICT	Draft policy / procedure document as appropriate	For Review	No		Completed
LDMG Debrief 31/01/11	Strategic	Moderate	ICT	Generator – suggest Council consider the installation of a priority circuit to 100 marshall st (to maintain small number lights and powerpoints) in the event of power interruptions during an emergency event	GRC	MGR ICT	Review requirements, provide recommendations to Director FCS; Meeting Report to Council	Yes	No		In Progress

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LDMG Debrief 31/01/11	Administrative	Moderate	Communication	Communication Flow – clarify / define protocols and educate stakeholders regarding appropriate communication pathways between local controllers, respective agency heads, and the LDMG, in emergency events scenarios – <i>EMQ as actioning agency</i>	EMQ	Representative	EMQ to provide progress update - LDMG Agenda Item 31/03/11	No	Further Discussion		Awaiting Feedback
LDMG Debrief 31/01/11	Strategic	HIGH	Mapping	Digital Elevation Modeling – <i>EMQ to provide status update to Council</i>	EMQ	Representative	Awaiting further information - LDMG Agenda Item 31/03/11	No	No		Awaiting Feedback