

**LOCAL EMERGENCY SERVICES MEETING, INGLEWOOD**  
Monday 10 January, 2011  
Minutes

Jm

03/05/11

234

Date:

**QFCI**

Exhibit Number:

PRESENT: Peter Crisp (Goondiwindi Regional Council)  
Trevor Brydon (Goondiwindi Regional Council)  
Ken Biggs (Goondiwindi Regional Council)  
Mark Hoey (Goondiwindi Regional Council)  
Ann McGlashan (Inglewood SES)  
Rosemary Wills (Inglewood Hospital)  
Scott Burness (Inglewood Police)  
Gerry Dormer (Inglewood Ambulance)  
Brad Johnson (Inglewood Fire Brigade)

MINUTES SECRETARY: Justine Coleman

CHAIRPERSON: Ian Badham (Goondiwindi Regional Council)

The meeting commenced at the Inglewood Customer Service Centre Boardroom at approximately 2.00pm.

**WELCOME BY CHAIRPERSON**

**BRIEF OF MEETING BY CHAIRPERSON**

Ian Badham explained that the purpose of the meeting is to discuss the overall operations required if the township of Inglewood floods.

He suggested that a brochure to all residents may be necessary to advise them of evacuation procedures and information, and hopefully overcome any incorrect information currently being circulated around the town (namely through Facebook).

Ian further discussed the meeting recently held with Councillor Rick Kearney, Peter Stewart, Jason Quinnell and others regarding the formation of a local co-ordination group. This meeting's aim was to determine what would happen in an emergency event, how operations would be carried out and the responsibilities of personnel. A Local Emergency Co-ordination Group Plan was drafted and is proposed to be incorporated into the Goondiwindi Regional Council Disaster Management Plan.

Copies of the draft Plan were given to meeting attendees.

**DEBRIEF ON THE EVENTS OF THURSDAY 6 JANUARY, 2011**

Ian Badham discussed the events / actions that occurred on Thursday the 6<sup>th</sup> of January, 2011 in which the water levels rose to 8.67m. He asked meeting attendees if they had any concerns from this event.

Ann McGlashan and Scott Burness both expressed their concerns regarding the information they received from Sunwater (namely Ron Newman). This information was inaccurate with incredible variances during a short period of time.

Scott mentioned that they found the Bureau of Meteorology (BOM) to be very accurate, and suggested that perhaps residents should be guided to the BOM website, in an attempt to overcome Facebook issues.

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Ann advised that a flood marker at the Inglewood Bridge is not visible, without risking the safety of personnel. Ian confirmed that this marker will be moved into a better position shortly.

Ann also stated that the automatic level at the Bowls Club reads a great difference to the level markers at the Bridge.

Scott and Ann also mentioned the problem they faced in contacting Country Energy. They were on hold for at least 30 minutes and in the end, were given no information. Ian advised that they have the mobile number of a Country Energy contact in Texas (Garry Quire), who is briefed to contact Council in the event of an emergency.

**CURRENT SITUATION & POSSIBLE ISSUES**

- Inglewood SES:  
1300 sand bags ready with another 1000 bags on the way from Brisbane. Council has made 3 frames to fill bags.
- Inglewood Ambulance:  
Issue will be in transporting patients.
- Inglewood Fire Brigade:  
On-call and available to help other emergency services.
- Inglewood Hospital:  
Currently preparing twice daily reports on staffing issues and resources to Peter Bristow (Acting Chief Executive Officer).

Not sure if the helipad will flood. Landing of aircraft will have to take place wherever land is available.

Have available bottles of water. Rosemary Wills to advise Council of how many bottles they have in storage.

Staff prepared for night stop-overs.

- Community Health Service:  
To be contacted to advise of residents that will need assistance to be evacuated.

Rosemary to contact Peter Bristow to ensure list can be distributed.

**PROPOSED ACTIONS FOR FUTURE EVENTS**

Discussions were held "around the table" regarding what actions need to be considered and implemented for future flood events. The following was decided upon at the meeting:

- Siren Notice to Residents:  
The Fire Brigade Siren is to be activated when water levels reach the Coolmunda Dam at 5.45m. The siren will sound 3 times and will indicate to

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residents that 6-7 hours notice of impending water into the township and possible evacuation.

• **Emergency Contacts:**

Council is currently in the process of compiling a list of local contacts in case of an emergency situation. This list will be distributed shortly.

• **Water Supply & sewerage:**

If a flood occurs, the town's water supply will be sufficient for 6 -7 days. The sewerage treatment plant should not face any problems, unless the electricity is cut. In the event of no electricity, the first station that would need immediate attention is Pump Station No.4 (located in "Frog's Hollow") as it does not gravity feed, and then the Pump Station located in Lloyd Street.

• **Fuel Supply:**

Mark Hoey advised the Council Depot has:

- 3 trailers are full of diesel
- 400L of petrol
- Generators are re-fuelled – 3 portable, 1 x 3 phase

Another location for fuel storage to be identified – possibility of storage at the Hospital.

• **Food Supply:**

Contact numbers of local supermarkets will be incorporated in emergency contact list. Hopefully supermarkets are prepared and in stock.

• **Car Parking:**

The Council Depot will be available for residents to park their cars. Brad Johnson mentioned that his block near the Depot would also be available. However, it was decided that only the Council Depot will be advised in the brochure to residents.

• **Evacuation & Location:**

The MacIntyre Sports Complex will be the evacuation centre for residents only. Residents will be required to supply their own bedding & toiletry items.

The evacuation of pets will be at the discretion of evacuating personnel. Residents shall be restricted to bring essential items only.

• **Co-ordination Centre:**

The Inglewood Customer Service Centre shall be the location of the Local Emergency Co-ordination Centre. In the event of a flood, all relevant Emergency Services personnel will be called for a meeting to discuss actions. These personnel will then instruct their respective members, colleagues etc.

It was noted by Mark Hoey that the Inglewood Customer Service Centre can only run electricity through the sub-board.

• A draft brochure to residents is to be prepared advising of:

- Fire siren
- Evacuation procedures and location
- Car parking
- Co-ordination Centre
- Contact number for Ian Badham

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Draft document to be sent to meeting attendees for comment before distribution to residents.

CLOSE:      The meeting closed at 3.05pm.