

Name of Witness	Graham Richard Smith
Date of Birth	[REDACTED]
Address and contact details	[REDACTED]
Occupation	Retired
Officer taking statement	Steven Geoffrey Bignell
Date taken	19 April 2011

Graham Richard Smith states:

1. I am a [REDACTED] year old retired man, and I currently reside at [REDACTED] Bellbowrie, 4070. Prior to retirement I was employed as a Program Manager in the Department of Local Government and Planning.
2. On the 19 April 2011 I received a phone call from Detective Sergeant Bignell and was requested to provide a statement in relation to my knowledge of the Pullenvale Ward Disaster Recovery Advisory Group's community disaster management plan currently being devised for the communities within Councillor De Witt's ward. I have not previously provided any response to the Qld Flood Commission of Inquiry.
3. I have been involved with the State Emergency Service (SES) since 1985; the majority of that service was in an administrative capacity at Echo Group subsequently changed to Western Group, located at Toowong. For the past 3 years I performed functions in the field in emergency response as a member of Moggill Group located at Mt Crosby. I have also been a member of the Moggill Mt. Crosby Lions Club for the past 3 years.
4. I am not sure of the exact date but in early 2009 the then Club President of the Moggill Mt. Crosby Lions Club, Tony Reading, asked me to be the Club's representative for the Pullenvale Ward Disaster Recovery Advisory Group, which was being organised by Councillor Margaret De Witt. The purpose of the Group as was articulated in the inaugural agenda was "to devise a plan to enable local

Witness Signature: [REDACTED]  
Page Number 1 of 4

Signature of officer: [REDACTED]

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Exhibit Number:

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Date:

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organisations to quickly mobilise in the event of a disaster in the Pullenvale Ward to assist the SES and other disaster organisations in the provision of basic support services". In a nut shell we were trying to devise a plan that would enable the community within Margaret's Ward to be able to respond to and support itself in the initial phase of any disaster event, and this included events such as fire, flood, earthquake, cyclone, and storm and tempest.

5. Margaret was the chair for the committee and there were representatives for each of the Lion and rotary clubs in her ward, and a police representative, Senior Sergeant Murray Watson from the Indooroopilly Police. The first meeting was held on the 4 February 2009 at the Brookfield Road, Community Centre, and this was attended by Margaret as the chair, together with representatives of the various Lion and rotary clubs in the Pullen Ward. Senior Sergeant Watson presented an apology for this inaugural meeting.
6. We have since had approximately four similar meeting of this type and whilst we do not currently have any formalised documented responses or guidelines in place we have discussed various issues and identified the use of the Moggill State School, the Catholic and Uniting Church and that general precinct as the most appropriate area for an emergency evacuation centre in the Bellbowrie area. We have also identified what equipment the various community groups have which could be utilised in the event of a disaster response, with the view that the community would have to be in a position to support itself in the initial phases of any disaster event.
7. Minutes were taken from each of the meetings and these were later mailed out to us from Margaret's office. We were also provided with agendas for each of the meetings prior to being held. A copy of the minutes and agendas is attached. These meetings are an ongoing process with the next meeting to be held on the evening of the 19 April 2011.
8. In the flood events of January 2011, I was involved with the SES actions with the evacuation of affected people from the flood waters that affected the Moggill area. With my SES Group Leader's authority I was also involved in the implementation of an informal Disaster Recovery Plan and assisted in the ~~raising~~ raising of various local

Witness Signature..

Signature of officer .

community groups and organising the use of the Moggill State School, and the Catholic and Uniting Churches as evacuation centres. Prior to this event I do not believe that any engagement or communication had been made with the school and churches to advise them of the planned use of their facilities as evacuation points. I think this is mainly because our plans were still in its infancies.

9. From memory we started to have people displaced from their homes as a result of the flood waters around 4:30am on the Tuesday morning it was after this point that I believe approaches were made to have Reverend Costa Stathakis to open the Uniting Church. We also approached Graham Barnard to assist in the initial set up phase of the Uniting Church and Moggill State School as evacuation centres. The Catholic Church was opened later as a supporting welfare centre, and Tony (Anthony) Reading took control of the evacuation point at the Moggill State School.
10. I am aware that the State School was setup and utilised to house affected people. However the majority of affected people were billeted out to other families who had volunteered to take people into their homes.
11. The Uniting church was also used as an evacuation and registration centre with Lion's Club members providing assistance with the manning of the registration desk, and allocating community volunteers to assist in the recovery phase.

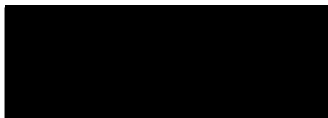
**RESPONSES PERTAINING TO THE FLOOD COMMISSION TERMS OF REFERENCE**

12. Immediately after the event I believe the government and council response was very good.
13. The community response right from the start was excellent.
14. Communication during the event was difficult. Land lines during the power outs could not be used, which meant reliance on mobile phones for which the reception was poor at times, and required phones to be recharged via the generators.

Witness Signature [REDACTED]  
Page Number 3 of 4


Signature of officer [REDACTED]


15. Community radio provided good feed back to the community as to what was happening and the police also provided good information and were very helpful..
16. I do not have any issue with the adequacy of the weather forecasts, and I do not see what more could have been done in this respect.
17. With regards to the development planning within the Moggill Bellbowrie areas, I believe more consideration should have been given to the types of building approvals for premises being build on what are locally recognised flood plains



G. SMITH

**Justices Act Acknowledgement**

<b>Justices Act 1886</b>	
I acknowledge by virtue of section 110A(6C)(c) of the Justices Act 1886 that:	
(1)	This written statement by me dated 19/4/2011 and contained in the pages numbered 1 to 4 is true to the best of my knowledge and belief; and
(2)	I make this statement knowing that, if it were admitted as evidence, I may be liable to prosecution for stating in it anything that I know is false.
.....	 .....Signature
Signed at Brisbane this..... <u>21</u> .....day of April 2011	

Witness Signature.   
Page Number 4 of 4

Signature of officer 

# PULLENVALE WARD DISASTER ADVISORY GROUP MEETING

## Meeting Minutes

MEETING HELD: 10<sup>th</sup> December 2009

PRESENT: Cr Margaret de Wit (MdW).....Chairman  
Jack Rynn (JR) .....Advisor  
Ian Cameron (IC) .....Rotary Club of Kenmore  
Sergeant Murray Watson (MW) ..Indooroopilly Police  
Graham Smith (GS).....Lions Club of Moggill/Mt Crosby  
Ross Layther (RL).....Rotary Club of West Brisbane Daybreak  
Peter Healey (PH).....SES Western Group  
Phil McKean (PM).....SES Moggill Group  
Stacey Withers (SW) .....Minutes

APOLOGIES: David Kearney .....Rotary Club of Karana Downs  
Mary Kearney .....Rotary Club of Karana Downs

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MEETING OPENED AT 7.30pm.

### Actions from previous meeting:

MdW contacted the Moggill State School and Mt Crosby State School. Both had no issues with being evacuation centres. The schools do not have any policies in place regarding this so we cannot see any issues with any of the key schools. It was raised that these are public facilities so in the event that they are required, we will not be turned away.

All other actions were addressed.

### Presentation of draft manual:

Copies of the draft manual were handed out. SW to send out electronic copies for changes.

JR suggested marking the area that the SES responsible for on the Zone Map. PH showed the area to the group which included all of the Ward except for Chuwar. It was decided not to mark it on the map.

IC went through some of the iBimaps. Recommended that we look at maps at 1:20,000 for best detail. SW to look at the Council mapping capabilities and SW & IC to go through relevance and usability. PM advised that maps are available as SES has predicted flooding areas for each of the creeks which were sourced through Council.

Evacuation Centres. All agreed to remove Bundaleer Gardens from the list due to its high risk in flooding, bushfires and its small capacity. Pullenvale Hall and Pullenvale State School are to be added to the list.

JR suggested that the list needs to be trimmed down for relevance. MW, PH and PM agreed that it needs to be all inclusive as when they are required, options are needed to cater for the situation. MW suggested a resident's home could be used as an evacuation centre for the Lake Manchester area, provided they agree and there is clear space for a helicopter. PH suggested adding the GPS marker on the identified evacuation points for helicopters.

PH suggested befriending service station owners in key locations for after hours fuel & gas requirements. Would require willing participants and home & mobile contact numbers. All agreed.

PH queried charitable organisations that are in the Ward such as Salvation Army, as they are a good resource in emergency situations. MdW confirmed that there are none based in the Pullenvale Ward.

JR queried identifying and listing retirement villages if needed to evacuate. MW advised that the Police and SES would coordinate any evacuation.

### SES:

PH praised the group on the ground work to date. Council had looked at something similar and were unable to turn up anything. PH noted that we are in the best position to be doing this due to the invaluable local knowledge and the key community groups which are involved. Both PH and PM agreed that the next step would be knowing the capabilities of the community groups and who would be managing the evacuation centres.

JR queried what would the SES like the group to do and what they don't want the group to do. Reflecting on the May floods situation, PH advised primary role would be getting information out there such as "roads would be reopened at time given" and providing reassurance to people. MW added simple instructions such as 'cross at the pedestrian crossing which is over there' when giving directions as when these situations occur, people panic and forget basic safety measures.

With regards to liability, MW advised that there would not be any criminal liability in assisting people. May possibly be civil liability if they were to injure themselves but it would be the same level of risk as when not an emergency situation. PH advised that all would sign on with the SES, which would be done on the day. With the Kenmore Rotary, JR and IC advised that the Rotary President has to declare it an official Rotary activity and then all involved are covered under their insurance. If the Rotary President is not reachable, a president elect or an immediate past president can declare an official activity. PH and PM advised that SES has similar fallback plans to ensure all are covered.

MdW queried how does the information flow in to her. During the May floods, was unaware of students stranded at the school and her phone messages did not arrive until 4 days later. JR also queried that in a major event ie The Gap, information needs to be coming through in order for the groups to assist. Concerns also with so many people stranded at the Kenmore Village Shopping Centre and how to provide for them ie blankets. MW advised that if the roads hadn't reopened that the SES would be there and the Red Cross would set up a soup kitchen. MW advised that issue with MdW receiving information is that she needs to be legitimised as they will view it as political and information would not be released. MW can request authorisation for MdW as is legitimately part of The Disaster Advisory Group, that way when MdW calls, they have her listed and information can be released. **MW to initiate authorisation for MdW.**

MW referred to Operation Floodwise in which they have spotters in key positions overlooking creeks. These people are able to advise of rising waters. Suggested identifying and approaching such people in the appropriate places. These people can be brought in for basic training if they are willing to assist. **All agreed to identify spotters.**

PH and PM will survey identified evacuation centres and assess them. Will be looking at mobile phones reception, helicopter suitability, access to clean water, power and parking. A command centre is generally set up on the same site. It runs for 48hrs but assistance will be required. JR expressed concern with designating an evacuation centre prior to the SES/Police involvement. MW advised that they would accept the first assessment. It would only be changed if needed ie for power otherwise first assessment will always be accepted.

GS queried at what point does the BCC disaster group mobilise and is it first a call to the Lord Mayor. MdW advised that she had started the Advisory Group without Council knowledge. The Lord Mayor is aware and is fully supportive. PH advised that the EMQ (Emergency Management Queensland) area district coordinator is aware of the group and is fully supportive also. The Disaster Advisory Group has been able to identify local evacuation centres where people previously trying to do so have failed. PH advised that the first trigger of a disaster is all the phone calls at which point the SES mobilise.

### General:

- JR queried if we are ready if something were to happen over the Christmas/New Year period. MdW advised yes. PH & PM agreed as we have the network of the local community organizations, an asset register and possible evacuation centres. MW suggested that we include Dr Bruce Flegg as people are likely to go to his office in an emergency also. PH also suggested getting some digital radios.

- GS stressed the importance of information flow and raised that MdW needs to be able to tell people where to go in an emergency situation. MdW advised that we also have the BCC Call Centre as a contact for residents. MW agreed that the BCC Contact Centre is known to residents as the number has been well marketed. PH advised that we will find that some people will not call like in Innisfail. PM agreed as people don't want to be trouble and often consider other people are more in need than themselves.
- PH advised that a lot has been learnt since The Gap storms such as span of control. The SES is constantly changing, learning from their past experiences. Since then, they have learnt where to put station points.
- PH suggested involving the rural Fire Captain.

**Actions:**

- **SW to circulate draft manual electronically for all to make changes/suggestions and return.**
- **MdW/SW to search Lake Manchester area for possible residents whose premises may be an evacuation point.**
- **All to suggest possible service stations that could be utilised after hours.**
- **MW to initiate authorisation for MdW to access information.**
- **PH/PM to assess evacuation centres for suitability.**
- **All to identify potential spotters for rising floodwaters.**
- **MdW to approach Dr Bruce Flegg to become involved with the Group.**
- **MdW to approach the rural Fire Captain to become involved with the Group.**

**MEETING CLOSED AT 8.50pm.**

**Next meeting:**

***Yet to be advised***

# Pullenvale Ward Evacuation Cer

Zone	CSO Coordinator	Suburb	Evacuation Centre	Severe Weather	Severe Storm
1	Rotary Club of Kenmore	Kenmore	Kenmore State School	✓	✓
	Rotary Club of West Brisbane Daybreak	Kenmore Hills	Kenmore South State School	✓	✓
		Chapel Hill	Brookfield Centre for Spirituality	✓	✓
		Chapel Hill	Chapel Hill Uniting Church	✓	✓
2	Rotary Club of Kenmore	(Fig Tree Pocket)			
	Rotary Club of West Brisbane Daybreak	Gold Creek	QCCC Baptist (Church camp next to "Resthaven")	✓	✓
		Brookfield	Brookfield Showgrounds	✓	✓
			Brookfield State School	✓	✓
			Brookfield Uniting Church	✓	✓
3		Upper Brookfield	Upper Brookfield Hall	✓	✓
			Upper Brookfield School	✓	✓
	Rotary Club of Kenmore	Pullenvale	Bundaleer Gardens	✓	✓
		Pinjarra Hills	Bellbowrie Community Church	✓	✓
	Lions Club of Moggill-Mt Crosby	Bellbowrie	Moggill Primary School and surrounding precinct, including the churches	✓	✓
			Bellbowrie Recreation Centre	✓	✓
		Bellbowrie Community Church	✓	✓	
		Moggill	Moggill Primary School and surrounding precinct, including the churches	✓	✓



# Pullenvale Ward Evacuation Cer

Zone	CSO Coordinator	Suburb	Evacuation Centre	Severe Weather	Severe Storm	
4			Bellbowrie Recreation Centre	✓	✓	
			Bellbowrie Community Church	✓	✓	
		Anstead	Moggill Primary School and surrounding precinct, including the churches	✓	✓	
			Bellbowrie Recreation Centre	✓	✓	
			Bellbowrie Community Church	✓	✓	
			Karana Downs Uniting Church			
5	Rotary Club of Karana Downs Lions Club of Moggill-Mt Crosby	Karana Downs	Karana Downs Golf Club			
			Mount Crosby Community Hall			
		Mt Crosby	Mount Crosby State School	✓	✓	
			Mount Crosby Bowls Club	✓	✓	
		6		Lake Manchester		
				Banks Creek		
England Creek						
Chuwar						

# ntres

Natural Hazard Suitability				Other Conditions/Access
Bushfire	Flood Major	Flood Localised	Earthquake	
✓	✓	✓	✓	
✓	✓	✓	✓	
✓	✓	✓	✓	Access from Brookfield Road
			Located on high point	Access from Chapel Hill Road
✓	✓	✓	✓	Access from Gold Creek Road
✓	Likely flooded	Limited access	✓	Access from Brookfield Road
✓	Likely flooded	Limited access	✓	Access from Boscombe Road
✓	Limited access	Limited access	✓	Access from Upper Brookfield Road
✓	Susceptible	✓	✓	Access from Upper Brookfield Road
✓	Susceptible	Susceptible	✓	Access from Upper Brookfield Road
✓	Likely flooded	Likely flooded	✓	Access from Bundaleer Street
✓	Likely flooded	Access may be flooded	✓	Access from Moggill Road
✓	✓	✓	✓	Access from Moggill and Kangaroo Gully Roads
✓	Likely flooded	✓	✓	Access from Moggill Road
✓	Likely flooded	Access may be flooded	✓	Access from Moggill Road
✓	✓	✓	✓	Access from Moggill and Kangaroo Gully Roads

# ntres

Natural Hazard Suitability					Other Conditions/Access
Bushfire	Flood Major	Flood Localised	Earthquake		
✓	Likely flooded	✓	✓		Access from Moggill Road
✓	Likely flooded	Access may be flooded	✓		Access from Moggill Road
✓	✓	✓	✓		Access from Moggill and Kangaroo Gully Roads
✓	Likely flooded	✓	✓		Access from Moggill Road
✓	Likely flooded	Access may be flooded	✓		Access from Moggill Road
Access may be cut	Access may be flooded	Access may be flooded			Access from Swensons Road
					Access from College Road
					Access from Stumers Road
✓	✓	✓	✓		Access from Mount Crosby Road
✓	✓	✓	✓		Access from Mount Crosby Road

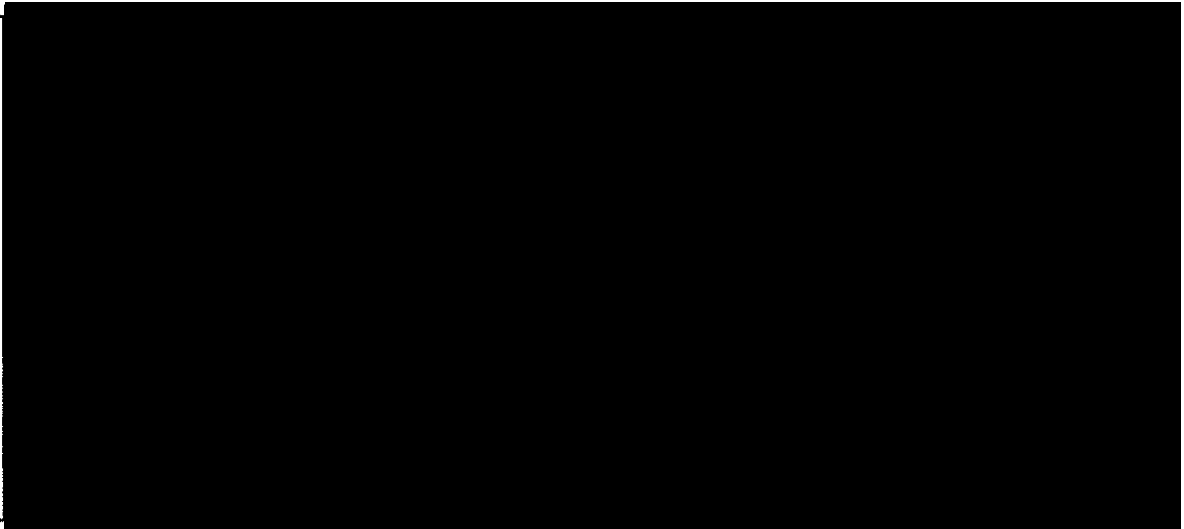
**Pullenvale Ward**  
**Asset Register**

Club Member Assets	Item	Number	Zone	CSO	Member	Contact
Utility		3+	1	Rotary Club of Kenmore	[REDACTED]	
			1	Rotary Club of Kenmore		
			2	Rotary Club of West Brisbane Daybreak		
			5	Lions Club of Moggill/Mount Crosby		
			5	Rotary Club of Karana Downs		
Vehicle + towbar		6	5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
			5	Rotary Club of Karana Downs		
Chain Saw	Several	5	Lions Club of Moggill/Mount Crosby			
Garden Tools	Several	5	Lions Club of Moggill/Mount Crosby			
UBD	Several	5	Lions Club of Moggill/Mount Crosby			
Laptop computer	2	5	Lions Club of Moggill/Mount Crosby			
Trailers		2+	2	Rotary Club of West Brisbane Daybreak		
			5	Lions Club of Moggill/Mount Crosby		
BBQ	✓	2	Rotary Club of West Brisbane Daybreak			
Esky	✓	2	Rotary Club of West Brisbane Daybreak			
Tent	✓	2	Rotary Club of West Brisbane Daybreak			
Tarp	✓	2	Rotary Club of West Brisbane Daybreak			
Cooking utensils	✓	2	Rotary Club of West Brisbane Daybreak			

**Pullenvale Ward  
Community Service Organisations**

CSO	Contact List			
	Name	Address	Phone	Mobile
Rotary Club of Kenmore				
Rotary Club of West Brisbane Daybreak				
Rotary Club of Karana Downs				
Lions Club of Moggill/Mount Crosby				
Queensland Police Service				
SES Western Group				
SES Moggill/Mt Crosby Group				
<i>Churches</i>				
Bellbowrie Community Church				
Brookfield Uniting Church				
Chapel Hill Uniting Church				
Chuwar Baptist Church				
Friendship Baptist Church				
Karana Downs Uniting Church				
Kenmore-Brookfield Anglican Church				
Kenmore Baptist Church				
Kenmore Uniting Church				
Moggill Uniting Church				
Moggill/Mt Crosby Anglican Parish				
Our Lady of the Rosary Catholic Church				
<i>Guides</i>				
Kenmore Girl Guides				
Moggill Girl Guides				
<i>Schools</i>				
Brisbane Independent School				
Brookfield State School				
Kenmore South State School				
Kenmore State High School				
Kenmore State School				
Moggill State School				
Mt Crosby State School				
Our Lady of the Rosary School				
Pullenvale State School				
Upper Brookfield State School				
<i>Scouts</i>				
Kenmore Scout Group				

Email









## Pullenvale Ward Asset Register

Club Assets Item	Number	Zone	CSO
Gazebo	3	1	Rotary Club of Kenmore
		5	Lions Club of Moggill/Mount Crosby
		5	Rotary Club of Karana Downs
Table	6+	1	Rotary Club of Kenmore
		5	Lions Club of Moggill/Mount Crosby
		5	Rotary Club of Karana Downs
Chairs	4	5	Lions Club of Moggill/Mount Crosby
Generator	0		
Tents	2	5	Lions Club of Moggill/Mount Crosby
BBQ	4	1	Rotary Club of Kenmore
		5	Lions Club of Moggill/Mount Crosby
		5	Rotary Club of Karana Downs
Cooking utensils	1	5	Rotary Club of Karana Downs
Camping sink unit	1	5	Rotary Club of Karana Downs
Camping hot water u	1	5	Rotary Club of Karana Downs
Esky	4	5	Rotary Club of Karana Downs
Fluoro lights	2	5	Rotary Club of Karana Downs
Fire extinguisher	1	5	Rotary Club of Karana Downs
Small first aid kit	1	5	Rotary Club of Karana Downs
Tarp & ropes	✓	5	Rotary Club of Karana Downs

# PULLENVALE WARD DISASTER ADVISORY GROUP MEETING

## Agenda

**MEETING DATE:** 10<sup>th</sup> December, 2009

**TIME:** 7.30pm

**LOCATION:** Kenmore Community Centre

**INVITEES:** Cr Margaret de Wit.....Chairman  
Ian Cameron.....Rotary Club of Kenmore  
Sergeant Murray Watson .....Indooroopilly Police  
Jack Rynn .....Advisor  
Graham Smith.....Lions Club of Moggill/Mt Crosby  
David Kearney .....Rotary Club of Karana Downs  
Mary Kearney .....Rotary Club of Karana Downs  
Ross Layther.....Rotary Club of West Brisbane Daybreak  
Phil McKeen.....Moggill SES  
Peter Healy .....SES Western Group  
Stacey Withers.....Minutes

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1. Meeting opened by Chairman.
2. Apologies.
3. Confirmation of previous minutes.
4. Actions from previous meeting.
5. Presentation of draft manual.
6. SES feedback and comments
7. Moving forward – where to from here?
8. Other business
  - Bushfire risks
9. Next meeting date.

# PULLENVALE WARD DISASTER ADVISORY GROUP MEETING

## Meeting Minutes

**MEETING HELD:** 9<sup>th</sup> September 2009

**PRESENT:** Cr Margaret de Wit (MdW)..... Chairman  
Ian Cameron (IC) ..... Rotary Club of Kenmore  
Sergeant Murray Watson (MW) ..Indooroopilly Police  
Graham Smith (GS) ..... Lions Club of Moggill/Mt Crosby  
Ross Layther (RL)..... Rotary Club of West Brisbane Daybreak  
Jack Rynn (JR) ..... Advisor  
Stacey Withers (SW) ..... Minutes

**APOLOGIES:** David Kearney ..... Rotary Club of Karana Downs  
Mary Kearney ..... Rotary Club of Karana Downs

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**MEETING OPENED AT 3:00pm.**

### Actions from previous meeting:

Possible evacuation centres – St Catherine's Catholic Church at Moggill was also suggested.

Interested groups – Scouts not yet contacted. JR suggested waiting until we had progressed a little bit further. The same would apply for the Guides also.

### Presentation by Jack Rynn:

JR handed out copies of the draft Disaster reference material spreadsheets.

If Pullenvale Ward experienced something similar to the Gap Storms, we would be ready to roll. We are not 100% ready, but we would certainly be able to cope with it.

First thing that had to be identified was the hazards. Flooding for instance was split into major and localized and then the effects that these had had on the area historically.

Suburbs were grouped by proximity on the map. With Lake Manchester and Banks Creek, even though it looks large, there are only a few isolated houses in the area. MW advised that the borders defined on the map are actually quite close to what are the natural cutoff areas seen in the May floods.

On the evacuation centres spreadsheet, 'other conditions' and 'access' were added. Everyone to complete the spreadsheet with possible evacuation centres and their suitability to the different hazards.

Community Service Organisations (CSO) contact list. Any others that need to be on there, please add. Also we need to list what each CSO can and can't do. Different areas will have different issues. We also need to complete an asset register for each group. JR suggested a page for each group. With the Ward Office assets, we would ensure that we have onhand UBD, map of the Pullenvale Ward, contact lists, whiteboard, markers and pencils.

**MdW suggested emailing all completed details to the Ward Office to be merged into one document. All agreed.**

JR advised that the topography maps are far too detailed. Main concern is bushfire. JR needs to see what layers are available on iBimap which would best suit evacuation centre locations. Talks with the Scouts, Guides and other relevant groups should be done before the summer season.

Discussion followed about talking to schools. We would require contact details as well as the keyholder details to access schools. It was noted that access to Kenmore High School would be an issue as there is

only 1 road into the area. It was decided that we approach a couple of schools first to gauge policies and insurances with being an evacuation centre. It was also agreed that P&C's should be included.

**General:**

- MdW handed out "Bushfire Prepared Communities" and "Bushfire Safety and Survival" leaflets. JR noted that many people are of the mindset that if it is not in my backyard, then it's not their problem. Discussed.
- MW handed out Queensland Ambulance Service's "First Aid – Handy Hints" booklet and cd. Discussed.
- JR stressed the importance of asset registers for each group.

**Actions:**

- All to complete the draft Disaster reference material spreadsheets and send to the Ward Office by next meeting.
- JR to explore iBimap's capabilities.
- MdW to contact schools re policy

MEETING CLOSED AT 4.00pm.

**Next meeting:**

Wednesday 28<sup>th</sup> October, 2009 at 3pm - Brookfield Centre for Spirituality.

Thursday 10 December @ 7:30pm

Kennel Community Ctr.



# PULLENVALE WARD DISASTER ADVISORY GROUP MEETING

## Meeting Minutes

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Sergeant Murray Watson (MW) .. Indooroopilly Police  
Graham Smith (GS) ..... Lions Club of Moggill/Mt Crosby  
Ross Layther (RL)..... Rotary Club of West Brisbane Daybreak  
Jack Rynn (JR) ..... Advisor  
Stacey Withers (SW)..... Minutes

**APOLOGIES:** David Kearney ..... Rotary Club of Karana Downs  
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Suburbs were grouped by proximity on the map. With Lake Manchester and Banks Creek, even though it looks large, there are only a few isolated houses in the area. MW advised that the borders defined on the map are actually quite close to what are the natural cutoff areas seen in the May floods.

On the evacuation centres spreadsheet, ‘other conditions’ and ‘access’ were added. Everyone to complete the spreadsheet with possible evacuation centres and their suitability to the different hazards.

Community Service Organisations (CSO) contact list. Any others that need to be on there, please add. Also we need to list what each CSO can and can’t do. Different areas will have different issues. We also need to complete an asset register for each group. JR suggested a page for each group. With the Ward Office assets, we would ensure that we have onhand UBD, map of the Pullenvale Ward, contact lists, whiteboard, markers and pencils.

**MdW suggested emailing all completed details to the Ward Office to be merged into one document. All agreed.**

JR advised that the topography maps are far too detailed. Main concern is bushfire. JR needs to see what layers are available on iBimap which would best suit evacuation centre locations. Talks with the Scouts, Guides and other relevant groups should be done before the summer season.

Discussion followed about talking to schools. We would require contact details as well as the keyholder details to access schools. It was noted that access to Kenmore High School would be an issue as there is

only 1 road into the area. It was decided that we approach a couple of schools first to gauge policies and insurances with being an evacuation centre. It was also agreed that P&C's should be included.

**General:**

- MdW handed out "Bushfire Prepared Communities" and "Bushfire Safety and Survival" leaflets. JR noted that many people are of the mindset that if it is not in my backyard, then it's not their problem. Discussed.
- MW handed out Queensland Ambulance Service's "First Aid – Handy Hints" booklet and cd. Discussed.
- JR stressed the importance of asset registers for each group.

**Actions:**

- All to complete the draft Disaster reference material spreadsheets and send to the Ward Office by next meeting.
- JR to explore iBimap's capabilities.
- MdW to contact schools re policy

MEETING CLOSED AT 4.00pm.

**Next meeting:**

Wednesday 28<sup>th</sup> October, 2009 at 3pm - Brookfield Centre for Spirituality.

**Graham Smith**

---

**From:** [REDACTED]  
**Sent:** Wednesday, 8 July 2009 4:06 PM  
**To:** Mt Crosby, Lions Club of Moggill - Mt  
**Subject:** Disaster Advisory Group - Amended version with minutes attached

Dear Graham

### **DISASTER ADVISORY GROUP REPRESENTATION**

With the assistance of local organisations such as yours I have been able to establish a group which is well on the way to formulating a plan in preparation for any natural disasters which might occur in the Pullenvale Ward. I thank you for your participation and contributions to date.

I am aware that a number of organisations are in the process of changing their office bearers for the new financial year and it is possible that the representatives from some groups might have changed positions within their clubs.

I would like to take this opportunity to invite the new/incoming President to participate on this committee. It is, of course, a decision for your Club but I believe there is value in maintaining continuity of membership in a group of this nature which is very much in the developmental stages.

Thank you for your support of this initiative. The May floods really brought home to me the importance of being as prepared as possible for such an event. Whilst we will never know what we might be faced with at least if we have some processes identified which can ease the burden at such times it is worthwhile.

I will be in contact when the date of the next meeting is decided.

Yours sincerely

Margaret de Wit  
**COUNCILLOR FOR PULLENVALE WARD**  
**Chairman of Council**

15/07/2009



## DISASTER GROUP MINUTES

### Precis of Rain Event 20 May09

#### Situational Analysis:

##### Mid afternoon:

- Roads flooded – full extent not known
- Torrential rain – 1 in 100+ year event
- Pullenvale School isolated – students stranded at some other schools

##### Late afternoon:

- Buses terminating at Kenmore – Moggill Road cut at least two places, Brookfield Roads cut, Grandview, Pullenvale Roads cut
- Traffic halted on Moggill Road outbound – no access
- People converging on Kenmore Village looking for information
- Expectation that Councillor could help
- A few elderly people worried
- One mother very distressed – son had not arrived home from Kenmore High
- One parent with diabetic daughter in need of assistance (Kenmore Plaza Pharmacy able to help)

#### Issues:

- How to provide seating and refreshments initially for those stranded
- How to get information about road closures/reopening
- Where to house people if roads did not reopen
- Where to obtain blankets, pillows
- How to provide meals if needed

#### Actions:

- Met with Kenmore Village management – chairs provided for seating
- Borrowed urns from Anglican Church to provide hot water
- Cafes stayed open later – tea, coffee provided courtesy of Centre Manager
- Phoned Indooroopilly Police – asked to be advised when they became aware of roads reopening
- Phoned Iona Retirement Village re blankets and pillows – they could not help – only have enough on a daily basis
- Some Brookfield residents able to get home via 4 wheel drive cross country – Brookfield Village residents taken care of this way

#### Outcomes:

- Anglican Church (Rev Bev Bell) offered hall and facilities for evac. centre if needed but no blankets etc

- Brookfield Centre for Spirituality (Rev Jane Mitchell) – could accommodate a small number in dormitory style accommodation.
- Realisation of the urgency of having a plan to assist in such circumstances
- Day and after hours contacts for all local facilities needed – churches, schools
- Need contacts who can come and help at short notice – assistance with refreshments, phone calls, reassurance for those distressed

20 Oct 09

## **PULLENVALE WARD DISASTER ADVISORY GROUP MEETING 10 June, 2009**

### **Present:**

Cr Margaret de Wit (MdW)	Chairman
Ian Cameron (IC)	Rotary Club of Kenmore
Graham Smith (GS)	Lions Club Moggill/Mt Crosby
Jack Rynn (JR)	Advisor
Sergeant Murray Watson (MW)	Indooroopilly Police
Mary Kearney (MK)	Rotary Club of Karana Downs
David Kearney (DK)	Rotary Club of Karana Downs
James Billing (JB)	PA – Pullenvale Ward Office

### **Follow up of actions from previous meeting:**

JR - Brought in 2 larger maps as requested – Orthophoto and Topographic maps  
IC - Look into how the SES functioned on an organizational level  
JR - Has an asset register for his group

### **Discussion:**

#### **Precis of Rain Event 20 May09**

##### **Situational Analysis:**

##### **Mid afternoon:**

- Roads flooded – full extent not known
- Torrential rain – 1 in 100+ year event
- Pullenvale School isolated – students stranded at some other schools

##### **Late afternoon:**

- Buses terminating at Kenmore – Moggill Road cut at least two places, Brookfield Roads cut, Grandview, Pullenvale Roads cut
- Traffic halted on Moggill Road outbound – no access
- People converging on Kenmore Village looking for information
- Expectation that Councillor could help
- A few elderly people worried
- One mother very distressed – son had not arrived home from Kenmore High
- One parent with diabetic daughter in need of assistance (Kenmore Plaza Pharmacy able to help)

Concussion  
23rd  
October

#### Issues:

- How to provide seating and refreshments initially for those stranded
- How to get information about road closures/reopening
- Where to house people if roads did not reopen
- Where to obtain blankets, pillows
- How to provide meals if needed

#### Actions:

- Met with Kenmore Village management – chairs provided for seating
- Borrowed urns from Anglican Church to provide hot water
- Cafes stayed open later – tea, coffee provided courtesy of Centre Manager
- Phoned Indooroopilly Police – asked to be advised when they became aware of roads reopening
- Phoned Iona Retirement Village re blankets and pillows – they could not help – only have enough on a daily basis
- Some Brookfield residents able to get home via 4 wheel drive cross country – Brookfield Village residents taken care of this way

#### Outcomes:

- Anglican Church (Rev Bev Bell) offered hall and facilities for evac. centre if needed but no blankets etc
- Brookfield Centre for Spirituality (Rev Jane Mitchell) – could accommodate a small number in dormitory style accommodation.
- Realisation of the urgency of having a plan to assist in such circumstances
- Day and after hours contacts for all local facilities needed – churches, schools

Need contacts who can come and help at short notice – assistance with refreshments, phone calls, reassurance for those distressed

#### Points Raised

##### Information Gathering

JR - MdW should have a list of people to call for each part of the Ward to be the eyes and ears in such an event

MW - Depending on the intelligence is it too old once we get it here?

JR - Information should be gathered/checked on a regular basis during the event not just a one off

Kenmore Village was the Hub

It is likely in this type of event Kenmore Village due to its proximity to Moggill Road 'Low Points' became the natural 'Hub' of the crisis – however smaller centres should be established in the isolated areas.

MdW asked MW why cars stopped and can this be stopped

MW - Not much you can do, once a couple of cars stop, the rest back up. It is somewhat like grid-lock. MW suggests perhaps that a group could man the streets giving information and suggestions to vehicles as to what to do and where to go.

GS asked MdW about the BCC Emergency Response Unit

MdW - Advised it was started at 6:00pm, however Pullenvale Ward was not advised.

GS - Suggested that BCC use people who are out on the ground for updates – eg BCC Staff

JR - Noted that it was wider problem than just our ward however there seemed to be little communication from above to Ward Office or MdW

MdW - asked GS how SES released info and GS sated that it was collated at a central point then sent from that central point

GS - asked for the group to note that it is the responsibility of all able bodied people to look after themselves for the first 5 or 6 hours of an emergency. Before that Disaster Advisory Group's (DAG) responsibility is to the disabled and the like.

MDW - A suggestion had been made by a Rotarian that we might need 'Shelter Boxes' – advice is that these are for large scale emergencies with tents etc in them, not really our scale of event.

Each group has a task

It was decided that each group should be allotted a task in events to ensure that it would get done eg. Lions or Rotary with ID giving directions. These groups should be trained and informed. Consistency in these roles would be a very big benefit, it was decided that the local interest groups would decide upon a one member to be the Disaster Relief Liaison Officer.

JR - in events it is advisable that only those who are trained or called upon be allowed to provide assistance.

It was noted that ABC radio (official disaster station) and the BOM should constantly be checked during an emergency as these are great sources of up to date information.

### **Actions:**

1. Contact lists needed for all emergency contacts, everyone to provide a list.
2. MdW to send groups a letter to officially ask for a DRLO to be decided. Participating community groups to decide upon a Disaster Relief Liaison Officer
3. MdW to be provided with a list of possible sites for possible evacuation centres – to be advised by groups
4. Asset registers of equipment which could be used in an emergency to be created by each of the interested groups within the ward

5. 2 larger meeting to be held in the Kenmore and Moggill areas.
  - a. Invited to these meetings are MdW (to discuss the lessons from May Rain Event), MW and SES groups.
  - b. Invited also should be all local groups of interest like the Scouts.
  - c. Pullenvale Ward office to try to provide funding for the events.
  - d. These meetings are to be held before the end of August 2009.
  - e. MdW to write to people who maybe of interest to advise them that this is important and they should try to attend. This is to be done within 1 week of this meeting.
  - f. The schedule of these meetings is to be – MdW, introduction and briefing on May Rain Event – MW to then give some info from a police point of view – MdW then to say what is happening about the Disaster Action Group in the Pullenvale Ward
6. MdW to be provided with names of contacts that she may not be aware of who would be interested in attending the meeting.

Next Meeting: To Be Advised

## Graham Smith

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**From:** [REDACTED]  
**Sent:** Monday, 7 September 2009 5:42 PM  
**To:** Indooroopilly Police - Sgt Murray Watson; Lions Club of Moggill/Mt Crosby - Graham Smith; [REDACTED] Rotary Club of Karana Downs - David Kearney; Rotary Club of Kenmore - Ian Cameron; Rotary Club of West Brisbane Daybreak - Ross Layther; Rotary Club of West Brisbane Daybreak - Ross Layther; Rotary Club of West Brisbane Daybreak - Steve Drake  
**Subject:** Disaster Meeting

Good evening everyone

For your information, please find attached the minutes from the last meeting.

May you please bring a list of possible evacuation centres with you to Wednesday's meeting.

Thank you and I look forward to seeing you there.

Kind regards

[REDACTED]

Resident Support Officer to  
Margaret de Wit  
Councillor for Pullenvale Ward

[REDACTED]

Consider the environment before printing this email.  
1 ream of paper = 6% of a tree and 5.4kg of CO<sub>2</sub> in the atmosphere.  
3 sheets of A4 paper = 1 litre of water.

# PULLENVALE WARD DISASTER ADVISORY GROUP MEETING

## Meeting Minutes

**MEETING HELD:** 6<sup>th</sup> May 2009

**PRESENT:** Cr Margaret de Wit (MdW) ..... Chairman  
Ian Cameron (IC) ..... Rotary Club of Kenmore  
Sergeant Murray Watson (MW).. Indooroopilly Police  
Mary Kearney (MK)..... Rotary Club of Karana Downs  
Jack Rynn (JR)..... Advisor  
James Billing (JB)..... PA to Cr de Wit  
Stacey Nicholson (SN)..... Minutes

**GUESTS:** Cris Anstey (CA)..... Lord Mayor's Chief of Staff, BCC

**APOLOGIES:** Graham Smith ..... Lions Club of Moggill/Mt Crosby  
Ross Layther ..... Rotary Club of West Brisbane Daybreak  
David Kearney ..... Rotary Club of Karana Downs

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**MEETING OPENED AT 3:00pm.**

### Actions from previous meeting:

Further work required to identify possible evacuation centres.

### The Gap Storms Summary of Key Lessons Learnt – presented by CA:

Three storms hit between 16<sup>th</sup>-22<sup>nd</sup> November. These were restricted to a handful of suburbs, with the major storm occurring on the 16<sup>th</sup> November. Winds were between 140-150km/h which is equivalent to a Category 3 cyclone. The affected areas were left without power, potable water and mobile phone communications. The storms devastation occurred within the Brisbane Local Government Area, which meant that all clean up efforts were coordinated through 1 source. The coordination of response was by the Local Disaster Management Group (LDMG), which is chaired by the Lord Mayor. All appropriate agencies are represented and the unity of command worked well. The Local Government handles the disaster until it is beyond their control at which point the State Government then takes over. Scott Trappett was the District Disaster Coordinator for the LDMG.

### Lessons learnt:

- *Early understanding of the scale of devastation by decision makers*  
The storm hit on Sunday 16<sup>th</sup> November at 3pm and the magnitude of the storm was not understood until late Sunday, approx 8pm. Energex and SES were onsite, with the Qld Police service closing roads. The media were not aware of the extent of the storm. MW advised that the QPS were aware of the storm at the time but not of its magnitude. A full sense of the disaster was realised at approx 6am by a drive through with the Lord Mayor and key decision makers doing a first hand assessment. This led to the official call being placed to Army.
- *Need for methodical initial assessment – triage*  
This is the prioritising of jobs, reassuring residents that they haven't been forgotten, coordination of existing resources and analysis of additional resources needed. This was done by the Council, SES and Army. In the event of another disaster, we would actually go door to door to ascertain damage sustained as some residents were either absent or not willing to call jobs in because they felt that their damage was not significant.
- *Information Management System*  
The understanding of the exact number of jobs was never fully clear. This was due to a number of complicating factors such as no master task list, jobs of opportunity arise (where cleanup was happening at a residence and the neighbouring residence also sustained damage but was not on list as yet), no coordinated system to log jobs off and many residents were either absent or not willing to call jobs in. There were many avenues that jobs were coming in from including the Call Centre, SES, the local Councillor Geraldine Knapp and The Gap Ward Office, the Army, and Council staff working onsite.



- *Management of Operations*  
Having a Centralised Disaster Centre where control and communications were run from worked well. All jobs were being logged through the Call Centre and then tasked out from there. The allocation of external resources were for tasking only – no desire to 'own' them for the operation. Liaison Officers were critical and there was a need for Liaison Officers at all levels.
- *Conduct of Operations*  
This was the allocation of taskable organisations to sectors such as SES, Army and Council. There was a need for a more even allocation of specialist resources/skills to these sectors such as working at heights, heavy equipment, and chainsaws. Rubbish runs normally conducted weekly were changed to daily to assist residents in removing debris from their homes during the cleanup.
- *Logistics*  
Key supplies (tarps, bottled water) must be dumped as far forward as possible. Not understanding the number of jobs, we were unable to identify how many tarps were required. Had that been clearer we could have brought them over in lump runs to minimise the turnaround. Establishment of Community Recovery Centres early on to provide one stop shops is also important. This is where the community groups assisted with the distribution of water, advice and assistance to residents as well as providing a sausage sizzle. We identified and had in place Evacuation Centres (which were at the schools and are separate to Recovery Centres) with bedding and showers but not one person utilised them. As it was not a City wide disaster most people had friends or relatives they could stay with. Recovery Centres and Evacuation Centres are two separate services and should be kept separate for the comfort of those who have lost their homes. Transfer stations also remained opened and free to those affected by the storms.
- *Fatigue Management – rosters*  
Due to the length of shifts, many key appointments & personnel were falling over. Not accustomed to working in excess of 12 hours, it was taking its toll. Some also were not willing to let go. The rostering of workable shifts is something that will be better managed.
- *Training*  
The LDMG does training 2-3 times per year. Prepare and test Strategic Operating Plan's and then test them involving all parties.
- *Public Information*  
The use of a single message was most effective. All media was done with both the Lord Mayor and the Premier side by side so there was no confusion and nothing taken out of context. The use of the ABC radio was also effective in notifying residents. After 48 hours, a daily newsletter was distributed to all affected, updating them of where to go, what was being done and also things like to put your bin out for daily collection.
- *Communications*  
As the power was out and the mobile communications were down, the use of the ABC radio was very effective. For workers on site we had 2 way radios which were also effective.
- *Management of volunteers*  
Many people were turning up to help out ranging from offers of chainsaws, offers of housing and those seeking employment. Unfortunately we couldn't utilise these offers due to our duty of care and Workplace Health & Safety obligations. People were not properly accredited such as construction blue cards and appropriate certification to use the equipment.

JR raised the concern with Workplace Health & Safety and working with the SES, as we do not want to stand on any toes. MW also raised the concern of isolation within the Pullenvale Ward. Discussion followed with outcomes being a list of contacts, possible evacuation centres and lists of groups' resources. It was decided once these have been completed, then we should approach Peter Healy from the SES Western Group.

All attendees thanked CA for his time and insight into the disaster.

#### **Discussion:**

- JR handed out a Summary of Natural Disasters Assessment for Rotary D9600 – SouthEast Queensland: 1841 (January) – 2001 (May) and natural disasters common to the area was discussed. Most notably was:
  - 1877 - Earthquake in Ipswich
  - 1965 – Flash flooding in Upper Brookfield

- 1967 – Tropical cyclone in June with cars being swept away at Chapel Hill
- 1973 – Tornado
- 1974 – The big floods of Brisbane
- 1978 – Severe hail storm
- 1995 – Bellbowrie hail storm

Severe weather, flooding and bushfire appear to be the major threats to our area. JR to provide a history breakdown of weather patterns.

- MdW advised of "Hands Across the Water" which is a worldwide charity that looks after children orphaned. They stepped in after the Tsunami cleanup activities in Thailand ceased and there was no one to care for the children anymore.
- JR advised that in the case of mass casualties, the Royal Brisbane Hospital (RBH) had admitted that they would not be able to cope. MW agreed, advising that hospitals are regularly on bypass and that they wouldn't be able to cope with a significant influx.

General:

- MW suggested that the sectors for Pullenvale Ward can be determined by the creeks.
- MdW advised that the 1974 flood maps are still available.
- JR noted that the biggest concern in the event of a disaster is public health. Referred to the Black Death/Plague practice of bringing out the dead.

Actions:

- Further work required to identify possible evacuation centres. JR & IC to look at the topography of the Ward and come into the Ward Office to identify adequate maps to divvy up the Ward to plot possible centres.
- JR to provide a history breakdown of weather patterns.
- IC to look into SES and how they work.
- JR to provide an asset register.

MEETING CLOSED AT 4.30pm.

Next meeting:

Wednesday 10 June 2009 at 3pm - Brookfield Centre for Spirituality.

*Assets Register*  
*What do we own?*  
*What do members own?*  
*Email list to Jack Ryan*  


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*Joint meeting with*  
*Karana Downs Rotary*

## **PULLENVALE WARD DISASTER ADVISORY GROUP MEETING**

**11<sup>th</sup> March, 2009**

### **PRESENT:**

Cr Margaret de Wit ..... Chairman  
Ross Layther ..... Rotary Club of West Bris Daybreak  
Ian Cameron ..... Rotary Club of Kenmore  
Graham Smith ..... Lions Club of Mogg/Mt Crosby  
Snr Sergeant Murray Watson .... Indooroopilly Police  
Mary Kearney ..... Rotary Club of Karana Downs  
Jack Rynn ..... Advisor

### **APOLOGIES:**

David Kearney ..... Rotary Club of Karana Downs

### **FOLLOW UP OF ACTIONS FROM PREVIOUS MEETING:**

Margaret advised she had not been able to obtain any old plans from Peter Healey SES or Don Atkinson.

Some members had brought information requested from previous meeting re their Group's resources and possible local evacuation centres.

### **DISCUSSION:**

Triggers for Intervention and Communication Channels

Jack was keen to establish the order of Acts which are relevant - Murray advised as follows:

Police Powers and Responsibilities Act  
Disaster Management Act 2003  
Public Safety & Preservation Act (to a lesser degree)

Murray advised that in relation to The Gap storms the potential for a serious landslide triggered the intervention because of the imminent danger to residents. The Police role is usually traffic control.

After an emergency situation is declared by Police, a Natural Disaster is then formally declared by the Governor in Council.

Margaret advised that as the local Councillor her communication and advice would be from the Lord Mayor in his capacity as Chairman of the Council's Disaster Management Committee.

### **GENERAL:**

Jack provided a copy of the former Maroochy Shire's Evacuation Procedures for Retirement Villages as an example of what can be done.

Comment was made that when there was a bushfire in Brookfield some years ago there was a shortage of vehicles to evacuate residents of Brookfield Village (then Resthaven).

Disaster Advisory Group  
Contact List

Name	Address	Contact numbers	Email	Representing
				Pullenvale Ward
				Rotary Club of Kenmore
				Rotary Club of Karana Downs
				Rotary Club of Karana Downs
				Rotary Club of West Brisbane Daybreak
				Independent advisor
				Lions Club of Moggill/Mt Crosby
				Indooroopilly Police

**SMITH Graham**

---

**To:** [REDACTED]  
**Subject:** FW: Disaster Advisory Meeting  
**Attachments:** Disaster Advisory Group Contact List.doc; 0903 PULLENVALE WARD DISASTER ADVISORY GROUP MEETING.doc; Moggill-Mount Crosby Disaster Action Plan final.doc

Good afternoon Lion Tony

Attachments 1 and 2 from Councillor de Witt are for your information.

I intend to table Attachment 3 at the May Disaster Advisory Committee meeting.

Regards  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** Monday, 6 April 2009 11:08 AM  
**To:** [REDACTED]  
**Subject:** Disaster Advisory Meeting

Dear All

Attached are the minutes of the last meeting held on 11 March, 2009. Contact details for all members are also included.

I am pleased to advise that Mr Cris Anstey, Chief of Staff to the Lord Mayor, will be attending our next meeting to provide his perspective on the efficiency or otherwise of The Gap disaster recovery.

I would also like to advise that I have a new staff member, Stacey Nicholson, who will be the minute secretary. Hopefully that will mean better minutes!

Again thank you for your time and participation.

Kind regards

Margaret de Wit  
Councillor for Pullenvale Ward

[REDACTED]

[REDACTED]

9/04/2009

**SMITH Graham**

---

**To:** [REDACTED]  
**Subject:** RE: Community Disaster Action letter

Thanks [REDACTED]

---

**From:** [REDACTED]  
**Sent:** Thursday, 5 March 2009 3:55 PM  
**To:** SMITH Graham  
**Subject:** RE: Community Disaster Action letter

G'day Graham,

Thanks for the minutes. I will get Freddo to circulate them and ask for comments from the guys. My feeling is that MMC does want to participate in some form but I doubt if we'll have a firm club position before the 11th. However, the Board should be able to advise its support for the concept by then.

I would be more than happy for you to take ownership of this until the Club decides on how we will engage with the Group.

Thanks again.

[REDACTED]  
Territory Manager - Australia  
Zetron Australasia Pty Ltd

[REDACTED]  
Web: [zetron.com](http://zetron.com)

---

**From:** SMITH Graham [REDACTED]  
**Sent:** Thursday, 5 March 2009 1:38 PM  
**To:** Tony Reading  
**Subject:** RE: Community Disaster Action letter

G'day Tony

Time didn't allow me to raise Margaret's proposal in general business at Tuesday's dinner meeting.

While I believe the proposed community disaster recovery response concept incorporating the skills and assets of our members should be supported, it would be a matter for consideration initially by the Executive followed up by member debate and, I hope, support consensus.

5/03/2009

The up front questions to be considered by our members are -

- Do we wish to participate as a group?
- If we do, how might we participate and what assistance/equipment can we provide?

I have attached minutes of the inaugural Pullenvale Ward Disaster Support meeting for your information.

The next meeting is scheduled for Wednesday 11 March 2009. With your concurrence, I will be attending to again represent the Moggill Mount Crosby Lions.

I would like to identify Executive support or otherwise of the concept at Wednesday's meeting.

Regards  
Graham

---

**From:** [REDACTED]  
**Sent:** Tuesday, 3 February 2009 9:33 AM  
**To:** SMITH.Graham  
**Subject:** FW: Community Disaster Action letter

Graham,

This is what I was talking about. It would be good if we could attend, but it sure is late notice.

All the best

tR

[REDACTED]  
Territory Manager - Australia  
Zetron Australasia Pty Ltd

[REDACTED]  
Web: [zetron.com](http://zetron.com)

---

**From:** [REDACTED]  
**Sent:** Tuesday, 3 February 2009 9:09 AM  
**To:** [REDACTED]  
**Subject:** RE: Community Disaster Action letter

I'll get this right eventually. It's attached this time for sure.

5/03/2009

Cheers,

[REDACTED]

Personal Assistant to  
Margaret de Wit  
Councillor for Pullenvale Ward

[REDACTED]

---

**From:** Tony [REDACTED]  
**Sent:** Tuesday, 3 February 2009 8:59 AM  
**To:** pullenvale.ward@ecn.net.au  
**Subject:** RE: Community Disaster Action letter

G'day Kenny. This letter is indeed ill fated, I didn't get the attachment!

[REDACTED]

[REDACTED]

Territory Manager - Australia  
Zetron Australasia Pty Ltd

[REDACTED]

Web: [zetron.com](http://zetron.com)

---

**From:** [REDACTED]  
**Sent:** Tuesday, 3 February 2009 8:57 AM  
**To:** Tony [REDACTED]  
**Subject:** Community Disaster Action letter

Hi Tony

As discussed, please find attached letter that was sent out. If you or a representative from Lions could make it would be much appreciated.

Kind Regards

[REDACTED]

Personal Assistant to  
Margaret de Wit  
Councillor for Pullenvale Ward

[REDACTED]

5/03/2009



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**PULLENVALE WARD DISASTER SUPPORT MEETING – 4/2/09**

Meeting held at Brookfield Centre for Spirituality – 3pm

**Apologies:**

Snr Sergeant Murray Watson – Indooroopilly Police

**Present:**

Cr Margaret de Wit (Chairman)  
Mr Ian Cameron – Kenmore Rotary  
Mr Jack Rynn  
Mr David Kearney – Karana Downs Rotary  
Mrs Mary Kearney – Karana Downs Rotary  
Mr Ross Layther – Rotary Club of West Brisbane Daybreak  
Mr Graham Smith – Moggill/Mt Crosby Lions Club

**Purpose of meeting:**

To devise a plan to enable local organisations to quickly mobilise in the event of a disaster in the Pullenvale Ward to assist SES and other disaster organisations in the provision of basic support services.

**Event Stages:**

1. Disaster occurs – immediate help needed – food, clothing, shelter
2. By end of first week – welfare needs - support

**Relevant Legislation/Documentation:**

Disaster Management Act  
Volunteer Act  
Rotary Guidelines for Natural Disasters (to assist SES) (to be updated)  
BCC Disaster Management Plan (*ACTION: MdW to get a copy*)  
Plan possibly prepared by Western Group of SES (*ACTOIN: MdW to contact Peter Healy/Don Atkinson*)

**Issues:**

- Who can assist – doing what – how – and when
- Compliance with legislation
- Identification of evacuation centres (*Margaret had been advised by BCC no suitable locations in the Ward*)
- Need to be a conduit – contact for SES etc – organise immediate help within capability of local community groups – free up SES and professionals to do difficult/dangerous tasks

**Evacuation Centres:**

- Identify possible locations in each local community within the Ward e.g. Brookfield, Karana Downs etc – (*ACTION: Everyone to identify locations in their area*)

4 Feb 09

Steve  
Bignell



- Suitable venues would be dependent on type of disaster – schools/churches likely areas
- What can be provided – e.g. Scouts could put up tents

**Communication:**

- SES needs contacts
- Clubs/organisations have to be aware they can be called for assistance
- Owners of proposed evacuation centres to be ready to provide access
- Need comprehensive list of contact names/mobile numbers to facilitate the above
- Process for ensuring office bearer lists are kept up to date for organisations

**Next meeting:**

To be held 4-6 weeks – venue – Brookfield Spirituality Centre – decided same time and day suitable for most (*ACTION: MdW to arrange and advise*)

**Representatives to do/bring to next meeting:**

- Discuss concept with own organisation – get support to continue
- List of small catchment areas – identify possible evacuation centres in each
- Asset register of equipment for each group

*What is our aim*

*Group resources  
Asset Register*

*Map of area*

*Where is welfare van?*

*Resources we have?*

*Vehicles Insurance  
to move disaster victims?*

*6/5/09*

I advised the meeting that I would raise the matter at a future dinner meeting.

Questions -

① Do we wish to participate?

Dear

② If so what can we do?

**RE: COMMUNITY DISASTER ACTION - PULLENVALE WARD**

The severe storms late last year have again raised the question of what we would do if such a storm were to hit this part of Brisbane. We were just lucky that it went over the mountain before striking on 19 November.

If there were such an event would we as a community be in a position to assist others? How organised would be we? What would be extent of assistance we could provide?

With the assistance of Jack Rynn, who I am sure most of you would know, I am arranging a meeting of key local community organisations to discuss this issue and determine if we are in a position to establish an advisory group (~~for want of a better name at this stage~~) whose members could quickly mobilise to provide practical support for residents and assist the SES and other groups who are trained to do the heavy rescue work.

Would you or a member of your organisation be available to attend a meeting at the Brookfield Centre for Spirituality (Brookfield Road Kenmore Hills) on Wednesday 4 February at 4pm? The day and time are flexible at this stage. Could you please phone me or leave a message at the office so I can finalise the arrangements.

I do hope you can participate in this project.

Kind regards

Shantyan Lion David

Margaret de Wit  
COUNCILLOR FOR PULLENVALE WARD  
Chairman of Council

President Tony asked me to represent McGill McBrookley Lions at meeting of key local community organisations to discuss the preparedness of the Pullenvale Ward community to respond to a localised disaster, such as the recent Gabe storms or possibly a major disaster such as flooding in the greater Brisbane area. The meeting was called and chaired by Councillor Margaret de Wit with assistance from Professor Jack Rynn of St Lucia University. The main focus of the inaugural meeting was

**SMITH Graham**

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**From:** SMITH Graham  
**Sent:** Thursday, 5 February 2009 11:40 AM  
**To:** [REDACTED]  
**Subject:** Counter disaster action - Pullenvale Ward

G'day Margaret

You will recall at yesterday's meeting where Jack Rynn raised the issue of the rights and liabilities of Queensland volunteers in disaster rescue and recovery roles.

I don't know Jack's contact number or address. It would be good if you could advise him of the following website addresses which should provide him with the information he is seeking.

The *Disaster Management Act 2003* at [www.legislation.qld.gov.au](http://www.legislation.qld.gov.au)

The *Civil Liability Act 2003* and other relevant information at [www.volunteeringaustralia.org](http://www.volunteeringaustralia.org)

I hope the advice is helpful.

Regards  
Graham Smith

# PULLENVALE WARD ZONE MAP

