

**STATEMENT OF WITNESS**

Date: 19 October 2011

Name of Witness: Edward William BENNET

Address of Witness: [REDACTED] Lahrs Road, Ormeau, Qld,

Occupation: Regional Director, South Eastern Region

Division: Emergency Management Queensland  
Department of Community Safety

Telephone: (Work) [REDACTED]

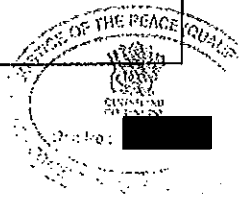
(Mobile) [REDACTED]

1. I, Edward William Bennet, Regional Director, South Eastern Region, Emergency Management Queensland, Department of Community Safety state:
2. I joined the Department of Community Safety in 2005 and have held the following positions:
  - 6/6/2005 to 31/01/2006 - Executive Manager, Volunteers and Capacity Development;
  - 01/02/2006 to 25/09/2007 - Director, State Emergency Service;
  - 26/09/2007 to current - Regional Director, South Eastern Region
3. Prior to joining the Department of Community Safety I was a sworn Police Officer with the Queensland Police Service (QPS) which I joined in 1982. I held the substantive rank of Sergeant and relieved as Senior Sergeant on a number of occasions. During this time I held positions with General Duty Units in Brisbane and the Gold Coast, Water Police Brisbane and Gold Coast, (this included positions as a Police Diver and Assistant Search and Rescue Mission Coordinator), Officer in Charge Major Event Planning Unit (responsible for planning for events such as Schoolies and the Indy Car Race), Officer in Charge District Operations Support Group and District Duty Officer.
4. In addition I have been a volunteer member of Surf Life Saving Queensland since 1983. During this time I have held various volunteer executive management positions at club level and State level. At club level I have held the position of Chief Training Officer. At

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State level I have held the position of State Helicopter Advisor since 1998 and for approximately 5 years a further State level positions as Area Captain for Jet Rescue Services. These positions at club and State have responsibilities for the recruitment, retention and management of volunteers in Surf Life Saving Queensland and the delivery of volunteer emergency based rescue services.

5. I hold qualifications as listed in the attachment (marked "EWB 1") but respectfully draw attention to the following - Graduate Certificate in Emergency Management, Diploma in Public Safety (Policing), Diploma in Search and Rescue, Certificate 4 in Training and Assessment, Senior Disaster Management Officer Course, Queensland Fire and Rescue Service Senior Officers Command and Control Development Program, Australian Emergency Management Institute Beyond Command and Control course and Frontline Leadership course, Trainer for Australasian Incident Management System, Facilitator for Helicopter Rescue Operations and Helicopter Underwater Escape Training and Survival. I hold numerous SES qualifications including SES Flood Boat Operator and other marine qualifications including Master Class 5 (Restricted), Certificate of Competency Coxswain and SLSQ Instructor and Examiner awards. I have received the National Sea Safety Award, National Medal, QPS Valor Award, two QPS Commissioners certificates, an Assistant Commissioner's Certificate and Assistant Commissioner certificate of Appreciation and have also presented at a number of local, State, national and international level events involving emergency management and volunteer management.

1. Their role and position within Emergency Management Queensland (EMQ), including information about their direct supervisor and the person to whom they report in a disaster.

6. I am employed as the Regional Director, Emergency Management Queensland, South Eastern Region and my role is in regard to emergency management and disaster services and the State Emergency Services as outlined in my Role Description with the Department of Community Safety (marked "EWB 2"). My direct supervisor is the Executive Director, Operations, [REDACTED] however, during the flood event Warren Bridson was my direct supervisor.

2. The SES units within their region/including details (if known) of any paid SES members within their region.

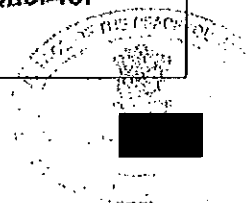
7. There are five SES Units within the South Eastern Region which are aligned with the five Local Governments covered by the Region. These SES units in their individual Local Government area are Gold Coast, Logan, Ipswich, Scenic Rim and Somerset.

- Gold Coast SES Unit has no paid members;
- Logan SES Unit has a paid Local Controller funded by the Logan City Council. By agreement with Council this position reports to EMQ when performing a

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function for the SES under the *Disaster Management Act 2003* or the SES Operations Doctrine;

- Ipswich SES Unit has no paid positions however the Local Controller is employed by Ipswich City Council under another position and primarily performs functions as the Local Controller;
  - Scenic Rim SES Unit Local Controller is a volunteer however it is understood they receive an honorarium and use of a vehicle from the Scenic Rim Regional Council;
  - Somerset SES Unit Local Controller is employed by Somerset Regional Council in a Council position but also performs functions as the SES local Controller through this position.
3. The adequacy of current SES volunteer numbers (including any issues with recruitment and retention of members), level of training and equipment and resources available to SES units within their area/region.
  8. The South Eastern Region currently has approximately 1,123 volunteer SES members which include both active and reserve members. It is always difficult to determine an exact number of volunteer members or the currency of their skills at any given time due to the process where Regional Office mainly relies on information from SES Local Controllers to determine the membership status of a volunteer. We don't have any system or mechanism that indicates who is available today and who is active. Recruitment and retention is difficult in rural areas such as Somerset and Scenic Rim due to smaller population bases to draw from and in larger urban areas such as the Gold Coast due to a more transient population base.
  9. Additional training, equipment and resources are required in some core functions and Units to allow the SES to adequately perform its statutory functions. The SES require more people to be trained in all of the ten core functions of the SES.
  4. The mechanisms for receiving requests for assistance and the process for, and their role in, managing requests for assistance, including the prioritisation and/or management of competing requests for assistance.
  10. During periods of non disaster operations requests for assistance (RFA) are received at the EMQ Watch Desk through a central telephone based process. RFA relating to general SES functions such as storm damage operations are passed direct to the local SES point of contact. Regions become involved when certain trigger points in regard to the number or intensity of RFA are reached.

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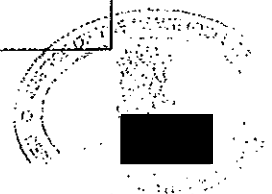


11. RFA for activity such as search or agency support are passed from the EMQ Watch Desk to the EMQ Regional Duty Officer who will action the request with the local SES Point of Contact. This process has been adopted in agreement with SES Local Controllers as the geography of the South Eastern Region involves response by multiple SES Units to the majority of searches. In these cases EMQ at a regional level coordinates the identification and regional deployment of SES members and equipment from multiple SES units to support the local responding Unit. This is done through a Regional Operations Coordination Centre the same as those operated by QFRS and QAS and allows the responding SES Local Controller to concentrate of the task rather than having to locate any additional resources or volunteers required.
12. In times of Disaster Operations RFA are tasked to responding SES crews from a local SES Emergency Operations Centre. Prioritisation and management of competing requests is done by the Local Controller or their delegate. EMQ attempts to ensure that any operational priorities or strategic priorities set by the Local Disaster Management Groups are considered by the SES Emergency Operations Centre. Requests for additional support by one or multiple SES Units are processed by the Regional Operations Coordination Centre.
13. At times of large numbers of RFA or large scale multi agency response in either disaster or non disaster periods, the capacity and capability of local SES resources and volunteers can be easily exceeded. At this time senior EMQ staff at the Regional Operations Coordination Centre or locally deployed EMQ staff will attempt to provide guidance to local SES.
5. **Their authority for, and role in, the tasking and deployment of SES members, including local controller tasking/deployment, both when a disaster is declared and at other times.**
14. There is no direct statutory authority for tasking or deployment of SES members when a disaster is declared or at other times. Delegation of relevant sections of the *Disaster Management Act 2003* from the Chief Executive to EMQ in regard to the management of the SES and the performance of functions of the Local Controller have provided indirect authority particularly where a specific SES Operations Doctrine policy exists.
15. This becomes notable when local capacity is exceeded or SES volunteers take independent or non conforming or unsafe activities (for example fatigue related matters where SES volunteers are reluctant to recognise fatigue and stand down). Local Controllers can work autonomously but because of good relationships and agreed processes work together with EMQ.
16. I have no direct responsibility for tasking SES crews. I approve all deployments of SES volunteers on an intra or inter regional basis.

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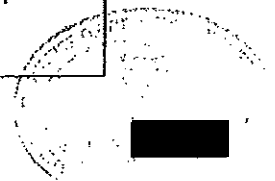


6. Whether any SES members within their area/region were deployed to another area/region during the 2010/2011 floods and, if so, the process by which this occurred and their role in it.
17. Approximately 70 SES members from South Eastern Region were deployed to South West Region during the 2010/11 floods predominantly to the Condamine, Dalby and Lockyer Valley areas.
18. The coordination of deployment occurred efficiently through the EMQ SE Regional Operations Coordination Centre. This coordination process involved SES Local Controllers communicating with their local members and providing deployment information to the Regional Operations Coordination Centre which then coordinated the regional response with the State level coordination centre and South West Region. An EMQ Liaison Officer accompanied the deployments.
7. Whether there are any SES units in their area with more than one Local Controller, and, where this is the case, a description of:
- the history of this arrangement and how it works in practice (in view of the combined effect of sections 84A and 85 of the Disaster Management Act 2003);
  - how SES members are tasked and deployed in that unit;
  - the person ultimately responsible for that SES unit during a disaster;
  - how communications are coordinated among the various local controllers for SES unit during a disaster and the process of communicating with the local disaster coordinator;
  - whether or not this arrangement is considered effective and/or whether or not it may be subject to review or amendment.
19. Each SES Unit within the South Eastern Region has only one Local Controller for each Unit.
20. Gold Coast and Scenic Rim SES Units have 2 Deputy Local Controllers each to assist with operations given the geography and demography of these particular areas
21. When the disaster management arrangements are activated, Local Disaster Coordinators, are communicated with in regard to SES matters through the EMQ member on the Local Disaster Management Group as part of the normal operations and reporting of the group and this process is considered effective by parties involved.

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8. The nature of their contact and coordination with any Local Disaster Coordinator, Local Disaster Coordination Centre, Local Disaster Management Group, and other EMQ officers during the 2010/2011 floods.

22. I made telephone contact with Local Disaster Coordinators or their delegates during the flood event and provided advice and assistance as required. I made telephone contact also with the Mayor of the Somerset Regional Council. I directed EMQ South Eastern Regional staff to deploy to Ipswich and Somerset Local Government areas to assist and perform required functions associated with the Local Disaster Coordinator, Local Disaster Coordination Centre and Local Disaster Management Group. I also attended the Ipswich and Somerset Local Disaster Management Group, Local Disaster Coordination Centre and SES Emergency Operations Centres. I was also in regular telephone and email contact with EMQ senior management from Brisbane, a number of other Regional Directors, South Eastern regional staff and a number of other staff at the State Disaster Coordination Centre. This contact was concerned with the response to the flood event and coordination of matters within EMQ's responsibilities. I was also in contact with the District Disaster Coordinators for Ipswich, Logan and Gold Coast District Disaster Management Groups.

9. Any instances, during the 2010/2011 floods, where EMQ's requirements or expectations of the SES differed from those of the Local Disaster Management Group or Local Disaster Coordinator, and how these issues were managed.

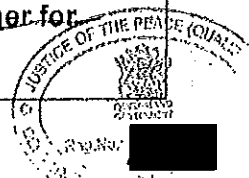
23. There were no known instances to my knowledge where EMQ's requirements or expectations of the SES differed from those of the Local Disaster Management Group or Local Disaster Coordinator

24. SES generally performed well at local level but required assistance to ensure a regional response capability and coordination was maintained. EMQ staff ensured that strategic priorities when established by the Local Disaster Management Group or Local Disaster Coordinator were considered by SES in regard to tasking and prioritisation. This process however required considerable input and support from EMQ as SES capacity and/or skills sets were exceeded in many instances. The ability to task or coordinate multiple activities at once is hard for the Local Controllers in my area. The local controller in charge of a unit is capable of commanding that SES unit, however, when you include multiple agencies and /or you are working from outside the SES units resulting in the number of tasks increasing the Local Controllers don't have the skills to deal with this. They are good at what they do but when a broader span of control and the number of issues increases they don't have the relevant skills.

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10. The Government (State and State/Commonwealth) funding programs accessed by SES units within their area in the financial years 2009-10 and 2010-11, and their role in all aspects of the funding application process and administration of this funding.
25. EMQ Area Directors work with SES Units and Local Controllers to encourage them to submit applications for the various grants programs. At a regional level I provide comment and a regional priority list on SES applications when I receive them from the various funding assessment committees. SES Units also submit funding applications direct to various programs independent of EMQ.
11. Whether or not issues have been raised with them directly by SES members about the level of funding provided by the State Government, including any suggestions by SES members about how the funding arrangement could be improved.
26. The issue of funding is continually raised by SES members as a significant issue and appears to affect retention. General statements from SES members indicate a belief that the SES is not regarded as an emergency service as in other States and Territories or funded appropriately for training or operations. Members who have knowledge of the NSW and Victorian models of funding and operations generally indicate support for this. There is continual difficulty in the separation of funding responsibilities between local and State Governments and many SES members do not understand that as a State organisation, why local government is directly funding it.
27. SES members have suggested a State levy system similar to Rural Fire Service or an Emergency Services levy may provide improved access to funds.
12. The results of any assessment or debrief within their area relating to the performance of the SES units during the 2010/2011 floods.
28. Debriefs have been conducted with all SES Local Controllers. Generally SES Units performed well. The ability for the SES Units to manage large scale events without support is limited. We had to put someone in at Somerset to support the local controller. There were issues with capacity and experience levels of volunteers managing, tasking and commanding operations of this size and complexity and it was apparent in the more heavily affected areas capability was clearly exceeded.
29. In the 2011-12 year SES training is focusing on flood boat operations, Emergency Operations Centre capacity, core skills and storm damage operations.
30. EMQ South Eastern Region is now attempting to prepare deployment availability lists. The South West Region have something similar to a deployment availability list already. If I have to send SES members on deployment, I am required to provide information as to how many people I can send. I have to ask the region how many people are available,

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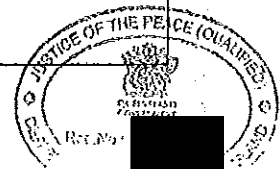
however, there are people who need more notice time. The deployment availability list will give me a better idea of future availability because it will list individually those people who require different lengths of time to respond to a request for a deployment. This process involves consultation with SES members and obtaining information on their ability to deploy and required time frames for notification to be deployed. This initiative is a result of not knowing at any time how many volunteers will be available to immediately respond given work, study and family commitment potentially restricting availability. This information will also assist with local capacity statements.

31. Staff at the Regional Operations Centre have received additional coordination centre training.
32. SES members are being encouraged to complete additional or refresher RFA Online training.
13. Any other observations on the structure, funding and command and control arrangement of the SES generally and/or in relation to the 2010/2011 floods, including possible areas for improvement, and any improvements made, or proposed to be made, in any of these aspects following the 2010/2011 floods.
33. The Queensland SES, unlike other State or Territory SES or emergency services, does not have structured command above the Local Controller. Accordingly with no centralised command or control process, at times where local capacity is exceeded or in dealing with large scale or complex incidents, issues or local directions that are inconsistent with legislation or doctrine there is no ability to formally provide real-time guidance or direction in response to a changing situation.
34. On 12 February 2011 an SES Flood Boat being operated by volunteer SES members and engaged in a search on behalf of the QPS capsized in the Brisbane River. At the time this vessel was not being operated in accordance with the manning requirements of the SES Operations Doctrine for Flood Boats as this was over ridden by volunteer SES members without authority to do so despite contrary advice being provided by EMQ prior to the search commencing. This is problematic of not having a command structure and resultant attitudes and opinions as to why there is a need to comply with the SES Operations Doctrine when operational responsibility rests at a local level.
35. For routine administrative matters, I am often unsure if information provided to SES Units by the regional office on a day to day basis is passed to SES members in a timely manner or at all. This is partly due to the absence of a command structure above Local Controller and no formal ability to require Local Controllers to take any specific actions. Current coordination of the SES is achieved through relationships and negotiation at a Regional level without any formal authority to provide direction, particularly in times of crisis, changing situations or when volunteers do not follow policy or legislation.

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36. Ad hoc statements by volunteers in regard to barriers to recruitment and retention include lengthy periods of either probation or training between first joining the organization and being able to perform operational duties, difficulties for new members who hold industry level skills not easily having these skills recognized in the SES at the time of entering the organization or not being able to use them until the completion of a 3 month probation period, not being able to access PPE until the end of a probation period, not being recognized to the same standard as SES in other states and territories for example not having consistent national vehicle markings with red and blue warning lights or emergency vehicle status, the lack of a command structure in SES often resulting in volunteers not being able to identify with a State level organization.
37. Following discussions with SES volunteers over many years and my knowledge and experience with volunteer organisations, I am of the opinion that SES volunteers desire a more formal structure beyond Local Controller and to be part of a recognised and sustainably funded State organisation with parity with other SES and emergency services.
38. Sustainable funding is required for the SES.
39. Difficulties in determining actual membership numbers and skills proficiency and currency levels for current members would be overcome by an annual membership renewal requirement and skills proficiency check process for all volunteers. This would allow a 12 month period where exact membership levels are known, skills are current for that period and the organisation has the ability to deliver any relevant operational information consistently to all members. This process is however separate to new members joining and initial training. Annual renewal processes occur in volunteer organisations such as Red Cross First Aid Instructors and Surf Life Saving. With Surf Life Saving the theory component of the annual skills proficiency checks can be completed in person or in an online capacity providing greater flexibility for volunteer engagement.

Justices Act 1886

I acknowledge by virtue of Section 110A(6)(c)(ii) of the Justices Act 1886 that:

- (1) This written statement by me dated 19/10/2011 and contained in the pages numbered 1 to 8 is true to the best of my knowledge and belief; and
- (2) I make it knowing that, if it were admitted as evidence, I may be liable to prosecution for stating anything that I know is false.

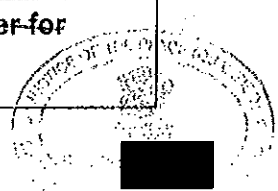
... [Redacted] ..... Signature

Signed at ...Ormeau..... this 19th. day of October. 2011

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EDWARD BENNET  
EWR - 1

Home My Member

## My Awards

Below are the qualifications you have achieved with SLSA. Clicking on a column heading allows you to sort by that column. Please note that not all awards expire. Those that have expired are indicated with a red Expiry Date.

Award Name	Award Type	Award Date	Proficiency Date	Expiry
Administer Oxygen in an Emergency Situation (PUAEME003B)	AQTF Unit of Competency	25/01/2007	---	---
Apply Surf Awareness and Self Rescue Skills (PUASAR012A)	AQTF Unit of Competency	10/09/2006	---	---
Assess competence (TAAASS402C)	AQTF Unit of Competency	27/05/2010	---	---
Assess Competence (TAEASS402A)	AQTF Unit of Competency	23/06/2011	---	---
Certificate II in Public Safety (Aquatic Rescue) (PUA21004)	AQTF Qualification	10/09/2006	---	---
Certificate IV in Assessment and Workplace Training (BSZ40198)	AQTF Qualification	14/06/2000	---	---
Certificate IV in Training and Assessment (TAA40104)	AQTF Qualification	27/05/2010	---	---
Certificate IV in Training and Assessment (TAE40110)	AQTF Qualification	23/06/2011	---	---
Communicate in the Workplace (PUACOM001B)	AQTF Unit of Competency	10/09/2006	---	---
Conduct Assessment (BSZ402A)	AQTF Unit of Competency	14/06/2000	---	---
Contribute to Assessment (TAEASS301A)	AQTF Unit of Competency	23/06/2011	---	---
Coordinate and facilitate distance-based learning (TAADEL405B)	AQTF Unit of Competency	10/03/2008	---	---
CPR Refresher	Other	03/09/2011	03/09/2011	03/09/

Award Name	Award Type	Award Date	Proficiency Date	Expiry
Deliver Training Sessions (BSZ407A)	AQTF Unit of Competency	14/06/2000	---	---
Design and Develop Assessment tools (TAEASS502A)	AQTF Unit of Competency	23/06/2011	---	---
Design and develop learning programs (TAADES402B)	AQTF Unit of Competency	10/03/2008	---	---
Design and develop learning programs (TAEDES401A)	AQTF Unit of Competency	23/06/2011	---	---
Develop assessment tools (TAAASS403B)	AQTF Unit of Competency	27/05/2010	---	---
Ensure a healthy and safe learning environment (TAAENV403B)	AQTF Unit of Competency	27/05/2010	---	---
Facilitate group-based learning (TAADEL402B)	AQTF Unit of Competency	10/03/2008	---	---
Facilitate individual learning (TAADEL403B)	AQTF Unit of Competency	27/05/2010	---	---
Facilitate work-based learning (TAADEL404B)	AQTF Unit of Competency	27/05/2010	---	---
Follow Defined Occupational Health and Safety Policies and Procedures (PUAOHS001B)	AQTF Unit of Competency	25/01/2007	---	---
Foster and promote an inclusive learning culture (TAAENV402B)	AQTF Unit of Competency	27/05/2010	---	---
Maintain Information Requirements of Training and/or Assessment Organisations (TAATAS401B)	AQTF Unit of Competency	27/05/2010	---	---
Maintain Training and Assessment Information (TAETAS401A)	AQTF Unit of Competency	23/06/2011	---	---
Operate a Semi-Automatic Defibrillator in an Emergency (PUAOPE010A)	AQTF Unit of Competency	25/01/2007	---	---
Operate Communication Systems and Equipment (PUAOPE002A)	AQTF Unit of Competency	25/01/2007	---	---
Participate in an Aquatic Rescue Operation (PUASAR009A)	AQTF Unit of Competency	25/01/2007	---	---
Participate in assessment validation (TAAASS404B)	AQTF Unit of Competency	27/05/2010	---	---
Participate in Assessment Validation (TAEASS403A)	AQTF Unit of Competency	23/06/2011	---	---
Perform CPR (HLTCPR201A)	AQTF Unit of Competency	17/10/2010	---	---

Award Name	Award Type	Award Date	Proficiency Date	Expiry
Plan a Series of Training Sessions (BSZ406A)	AQTF Unit of Competency	14/06/2000	---	---
Plan and organise assessment (TAAASS401C)	AQTF Unit of Competency	27/05/2010	---	---
Plan and organise group-based delivery (TAADEL401B)	AQTF Unit of Competency	10/03/2008	---	---
Plan and Promote a Training Programme (BSZ405A)	AQTF Unit of Competency	14/06/2000	---	---
Plan Assessment (BSZ401A)	AQTF Unit of Competency	14/06/2000	---	---
Plan assessment activities and processes (TAEASS401A)	AQTF Unit of Competency	23/06/2011	---	---
Plan organise and deliver group based learning (TAEDEL401A)	AQTF Unit of Competency	23/06/2011	---	---
Plan organise and facilitate learning in the workplace (TAEDEL402A)	AQTF Unit of Competency	23/06/2011	---	---
Prepare Maintain and Test Response Equipment (PUAEQU001B)	AQTF Unit of Competency	25/01/2007	---	---
Provide Emergency Care (PUAEME001A)	AQTF Unit of Competency	25/01/2007	---	---
Provide work skill Instruction (TAEDEL301A)	AQTF Unit of Competency	23/06/2011	---	---
QLD Undertake Helicopter Safety and Escape Update	Other	15/05/2010	15/05/2010	15/05/
Review Assessment (BSZ403A)	AQTF Unit of Competency	14/06/2000	---	---
Review training (BSZ408A)	AQTF Unit of Competency	14/06/2000	---	---
Search as a Member of an Aquatic Search Team (PUASAR011A)	AQTF Unit of Competency	25/01/2007	---	---
Train Small Groups (BSZ404A)	AQTF Unit of Competency	14/06/2000	---	---
Undertake Helicopter Safety and Escape (PMAOHS214A)	AQTF Unit of Competency	23/06/2008	---	---
Undertake Rescue Operation in a Small Powercraft (PUASAR010A)	AQTF Unit of Competency	25/01/2007	---	---
Use training packages and accredited courses to meet client needs (TAEDES402A)	AQTF Unit of Competency	23/06/2011	---	---

Award Name	Award Type	Award Date	Proficiency Date	Expiry
Use Training Packages to meet client needs (TAADES401B)	AQTF Unit of Competency	27/05/2010	---	---
Work Effectively in a Public Safety Organisation (PUATEA004B)	AQTF Unit of Competency	25/01/2007	---	---
Work effectively in vocational education and training (TAAENV401B)	AQTF Unit of Competency	27/05/2010	---	---
Work in a Team (PUATEA001A)	AQTF Unit of Competency	25/01/2007	---	---

EWB-1

Total Awards: 55

*EWB-1*

**Volunteer Details**

Reg No: [REDACTED] Appointed: 06/06/05  
 District: STATE HEADQUARTERS Status: A  
 Unit: STATE HEADQUARTERS Category:  
 Group: STATE HEADQUARTERS Sub Category:

**Linked To:**

Name: MR EDWARD WILLIAM BENNET  
 Address: [REDACTED] PACIFIC AVENUE  
 ELANORA  
 Post Code: 4221 Phone(H):  
 Sex: M Phone(W):  
 Date of Birth: [REDACTED] Phone(M): [REDACTED]

Occupation: DIRECTOR, SES  
 Permanently Disabled: no  
 Employer: DEPARTMENT OF EMERGENCY SERVICES  
 Employer Address: GPO BOX 1425  
 BRISBANE  
 QLD  
 Post Code: 4001

**Position History**

Position	Appointed	Resigned	Comment
MEMBER	06/06/05		

**Member Group History**

District	Unit	Group	In Date	Out Date
SHDQ	SHDQ	SHDG	06/06/05	18/06/08
SEST	SEST	SEDO	06/09/07	20/02/09
SHDQ	SHDQ	SHDG	20/02/09	

**Training Courses**

Course	Completed	Certificate	Trainer
WORK EFFECTIVELY IN A PUBLIC SAFETY ORGANISATION	03/09/08	51256	
SEM0502TAA LAND SEARCH TRAINER ASSESSOR APPOINTMENT	10/07/10	143153	
SEM0510DS AIR OBSERVER DIRECT SUPERVISOR APPOINTMENT	10/07/10	143150	

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SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	02/12/08	56679
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	08/04/09	69356
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	26/03/09	69727
SEM2004 Queensland's disaster management arrangements	08/04/09	69382
SEM2004 Queensland's disaster management arrangements	26/03/09	69604
SEM2004TAA QDMA Trainer Assessor Appointment	30/06/11	166501
SEM2005 Senior Disaster Management Officer	30/07/09	88610
SEM2016 Local Disaster Coordinator Induction	23/12/10	155331
SEM2101 Introduction to Disaster Management	29/04/08	52289
SEM2102 Introduction to Disaster Planning	29/04/08	52376
SEM2103 Introduction to Disaster Policy and Procedures	29/04/08	52409
SEM3110TAA INCIDENT MANAGEMENT TRAINER ASSESSOR APPOINTMENT	28/07/11	172220
SEM4050 Training Development Workshop	13/10/10	
WORK IN AN AVIATION ENVIRONMENT	09/07/09	84040
SEARCH AS A MEMBER OF AN AIR SEARCH TEAM	09/07/09	84042
MANAGE INFORMATION	09/07/09	83999
FOSTER A POSITIVE ORGANISATIONAL IMAGE IN THE COMMUNITY	09/07/09	84044
LIAISE WITH OTHER ORGANISATIONS	09/07/09	84000
LIAISE WITH MEDIA AT A LOCAL LEVEL	09/07/09	84077
MANAGE INJURIES AT EMERGENCY INCIDENT PUAEME002B	09/07/09	84033
PREPARE MAINTAIN AND TEST RESPONSE EQUIPMENT	09/07/09	84041
MAINTAIN SAFETY AT AN INCIDENT SCENE PUAOHS002B	09/07/09	84034
SUPERVISE RESPONSE	09/07/09	84045
CONDUCT BRIEFINGS / DEBRIEFINGS	09/07/09	84048
UNDERTAKE FLOOD AND INLAND WATERWAYS RESCUE BOAT OPERATIONS	09/07/09	84047
WORK AUTONOMOUSLY	09/07/09	84046
DRIVE VEHICLES UNDER OPERATIONAL CONDITIONS	09/07/09	84039
SEM0002 Provide Services To Clients	09/07/09	84043
SEM0021 Operate Communications Equipment	09/07/09	84037
SEM0030 Map Reading and Navigation	09/07/09	84036
SEM0101 Flood Boat Operator	16/09/10	148036
SEM0325 Protect and preserve an incident scene	09/07/09	84035
SEM0502 Land Search	09/07/09	84038

SEM0510 Air Observer	09/07/09	166938	
SEM1005 Briefings And Debriefings	09/07/09	0	
CERTIFICATE IV Assessment & Workplace Training	25/01/05	1111478	
COMMUNICATE IN THE WORKPLACE	10/09/06	Q-4613	
PROVIDE EMERGENCY CARE	10/09/06	Q-4613	
FOLLOW DEFINED OCCUPATIONAL HEALTH AND SAFETY POLICIES AND PROCEDURES	10/09/06	Q-4613	
OPERATE COMMUNICATIONS SYSTEMS AND EQUIPMENT	10/09/06	Q-4613	
WORK IN A TEAM	10/09/06	Q-4613	
LEAD MANAGE AND DEVELOP TEAMS	09/12/06	0	
SEM2403 Grad Cert in Emergency Management (EMA)	12/11/08	0074	
SEM4001 Cert (IV) TAA (External RTO)	27/05/10	HBA3776	
SEM4002 Cert (IV) BSZ (External)	25/01/05	1111478	
SEM4006 Cert (IV) TAE	23/06/11	32067	
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	08/04/09		✓
SEM2004 Queensland's disaster management arrangements	08/04/09		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	07/05/09		✓
SEM2004 Queensland's disaster management arrangements	07/05/09		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	28/10/09		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	09/11/09		✓
SEM2004 Queensland's disaster management arrangements	09/11/09		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	17/12/09		✓
SEM2004 Queensland's disaster management arrangements	17/12/09		✓
SES Training Staff Conference	20/02/10		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	28/01/10		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	17/02/10		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	20/10/10		✓
SEM3111 Introduction to Incident Management	20/10/10		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	10/02/11		✓
SEM2000 Introduction to Queensland's Disaster Management Arrangements Induction (2hr)	02/03/11		✓
SEM4050 Training Development Workshop	13/10/10		✓



Details - Reg No: [REDACTED]

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SEM2004 Queensland's disaster management  
arrangements

10/02/11

✓

SEM2004 Queensland's disaster management  
arrangements

02/03/11

✓

<--- End of Report --->

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**QUALIFICATIONS - EDWARD BENNETT**

Note some awards may be restated in this document that appear on SES and SLSQ Documents.

DATE	QUALIFICATION	CODE	COURSE NUMBER	ISSUED BY
17/03/2006	AIIIMS/IIMS - Management	FUNIT407	18851	Queensland Fire and Rescue Service
17/03/2006	Austrasian Incident Management System	21588V/C	STA41143	Queensland Fire and Rescue Service
09/12/2006	Lead, Manage and Develop Teams	PUATEA003A		Queensland Fire and Rescue Service
11/05/1999	Incident Control System - Agency Specific	AFAC Module 4.04		Queensland Fire and Rescue Authority
16/07/2003	Diploma of Public Safety (Policing)	PJA50200	876172	Queensland Police Service
27/05/2010	Certificate IV in Training and Assessment	TAA40104	HBA3776	HBA Learning Centres
27/05/2010	Work effectively in vocational education and training	TAAENV401B		HBA Learning Centres
27/05/2010	Foster and promote and inclusive learning culture	TAAENV402B		HBA Learning Centres
27/05/2010	Ensure a healthy and safe learning environment	TAAENV403B		HBA Learning Centres
27/05/2010	Use training packages to meet client needs	TAADES401B		HBA Learning Centres
27/05/2010	Design and develop learning programs	TAADES402B		HBA Learning Centres
27/05/2010	Plan and organise group-based delivery	TAADEL401B		HBA Learning Centres
27/05/2010	Facilitate group based learning	TAADEL402B		HBA Learning Centres
27/05/2010	Facilitate work based learning	TAADEL404B		HBA Learning Centres
27/05/2010	Facilitate individual learning	TAADEL403B		HBA Learning Centres
27/05/2010	Plan and organise assessment	TAAASS401C		HBA Learning Centres
27/05/2010	Assess competence	TAAASS402C		HBA Learning Centres
27/05/2010	Develop assessment tools	TAAASS403B		HBA Learning Centres
27/05/2010	Participate in assessment validation	TAAASS404B		HBA Learning Centres
27/05/2010	Maintain information requirements of training and/or assessment organisations	TAAATAS401B		HBA Learning Centres
10/03/2008	Facilitate group-based learning	TAADEL402B	Stat-00087841	Surf Life Saving Queensland
10/03/2008	Plan and organise group-based delivery	TAADEL401B	Stat-00087840	Surf Life Saving Queensland
10/03/2008	Design and develop learning programs	TAADES402B	Stat-00087843	Surf Life Saving Queensland
10/03/2008	Coordinate and facilitate distance-based learning	TAADEL405B	Stat-00087842	Surf Life Saving Queensland
26/03/2009	Introduction to Queensland's Disaster Management Arrangements Induction	SEM2000	69727	Emergency Management Queensland

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26/03/2009	Queensland's Disaster Management Arrangements	SEM2004	69604	Emergency Management Queensland
09/07/2009	Search as a Member of an Air Search Team	PUAAMS002A	84042	Emergency Management Queensland
09/07/2009	Work in an Aviation Environment	PUAAMS001A	84040	Emergency Management Queensland
09/07/2009	Operate Communications Equipment (SEM0021) & Operate Communications Systems and Equipment (PUAOPE002B)	SEM0021 & PUAOPE002B	84037	Emergency Management Queensland
09/07/2009	Map Reading and Navigation (SEM0030) & Navigate in Urban and Rural Environments (PUAOPE003B)	SEM0030 & PUAOPE003B	84036	Emergency Management Queensland
09/07/2009	Land Search (SEM0502) & Search as a Member of a Land Search Team (PUASAR008B)	SEM0502 & PUASAR008B	84038	Emergency Management Queensland
09/07/2009	Protect & Preserve an Incident Scene (SEM0325) & Protect & Preserve an Incident Scene (PUASAR001B)	SEM0325 & PUASAR001B	84035	Emergency Management Queensland
09/07/2009	Briefings and Debriefings (SEM1005) & Conduct Briefings and Debriefings (PUAOPE004B)	SEM1005 & PUAOPE004B	84048	Emergency Management Queensland
09/07/2009	Provide Services to Clients (SEM0002) & Provide Services to Clients (PUACOM002B)	SEM0002 & PUACOM002B	84043	Emergency Management Queensland
09/07/2009	Manage Information	PUACOM003A	83999	Emergency Management Queensland
09/07/2009	Foster a Positive Organisational Image in the Community	PUACOM005A	84044	Emergency Management Queensland
09/07/2009	Liaise with other Organisations	PUACOM007A	84000	Emergency Management Queensland
09/07/2009	Manage Injuries at Emergency Incident	PUAEME002B	84033	Emergency Management Queensland
09/07/2009	Maintaining SES Equipment (SEM0040) & Prepare, Maintain and Test Response Equipment (PUAEQU001B)	SEM0040 & PUAEQU001B	84041	Emergency Management Queensland
09/07/2009	Supervise Response	PUAOPE001A	84045	Emergency Management Queensland
09/07/2009	Flood Boat Operator (SEM0101) & Undertake Flood and Inland Waterways Rescue Boat Operations (PUASES003B)	SEM0101 & PUASES003B	84047	Emergency Management Queensland

09/07/2009	Work Autonomously	PUATEA002A	84046	Emergency Management Queensland
09/07/2009	Drive Vehicles Under Operational Conditions	PUAVEH001A	84039	Emergency Management Queensland
08/04/2009	Queensland's Disaster Management Arrangements	SEM2004	69382	Emergency Management Queensland
08/04/2009	Introduction to Queensland's Disaster Management Arrangements Induction	SEM2000	69356	Emergency Management Queensland
28/11/2006	Undertake helicopter safety and escape (PMAOHS214A) & Apply Offshore Facility Abandonment and Sea Survival Procedures and Practices (PMAOHS215A)	PMAOHS214A & 2532 PMAOHS215A		Accrete
03/03/2006	Senior Officers' Command & Control Development Program	-	-	Queensland Fire and Rescue Service
03/09/2008	Work Effectively in a Public Safety Organisation	PUATEA004B	51256	Emergency Management Queensland
25/01/2005	Certificate IV in Assessment and Workplace Training	BSZ40198	111478	Queensland Police Service
14/06/2000	Certificate IV In Workplace Training (Category I)	CNCAB016	317	Queensland Police Service
14/06/2000	Certificate IV In Workplace Training (Category II)	6925	317	Queensland Police Service
14/06/2000	Conduct and Assessment	WAC001		Queensland Police Service
14/06/2000	Plan and Review Assessment	WAC002		Queensland Police Service
14/06/2000	Determine Training Needs	TND211		Queensland Police Service
14/06/2000	Prepare Training Programs	TND212		Queensland Police Service
14/06/2000	Prepare Learning Materials	TND213		Queensland Police Service
14/06/2000	Deliver Training Events	TND221		Queensland Police Service
14/06/2000	Evaluate Training	TND241		Queensland Police Service
14/06/2000	Manage Training	TND242		Queensland Police Service
08/03/2000	Manage Training	TND242		Queensland Police Service
23/02/2000	Evaluate Training	TND241		Queensland Police Service
23/02/2000	Prepare Training Programs	TND212		Queensland Police Service
23/02/2000	Prepare Learning Materials	TND213		Queensland Police Service
24/09/1999	Deliver Training Events	TND221		Queensland Police Service
23/05/2000	Determine Training Needs	TND211		Queensland Police Service
10/09/2006	Certificate II in Public Safety (Aquatic Rescue)	PUA21004		Surf Life Saving Queensland
08/08/2005	Certificate of Procurement Delegation - State Purchasing Policy Training Introductory Level 1	-	-	Queensland Government - Business Support Services

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29/04/2008	Introduction to Disaster Planning	SEM2102	52376	Emergency Management Queensland
29/04/2008	Introduction to Disaster Management	SEM2101	52289	Emergency Management Queensland
29/04/2008	Introduction to Disaster Policy and Procedures	SEM2103	52409	Emergency Management Queensland
02/12/2008	Introduction to Queensland's Disaster Management Arrangements Induction	SEM2000	56679	Emergency Management Queensland
10/09/1997	Instrument of Authority to Operate a Breath Analysing Instrument	-	-	Queensland Police Service
29/05/1995 - 09/06/1995	Brief Manager's Course No 20	-	-	Queensland Police Service
19/04/1999	Disciplinary Investigation Course	-	-	Queensland Police Service
12/02/1999	Informal Resolution Course	-	-	Queensland Police Service
08/03/2005	District Duty Officers Course	QC0279	-	Queensland Police Service
27/11/1992	1st State Search and Rescue Co-Ordinators Course	-	-	Act/Assistant Commissioner. TASK FORCE
27/11/1992	Land Search Management	-	-	Director
14/06/1985	International Open ater Diver	-	11138	President - Professional Association of Diving Instructors
28/08/1996	Workplace Health and Safety Officer - Stage 2 - Service Industry	-	-	Director- David Randall&Associates Pty. Ltd
21/05/1996	Workplace Health and Safety Officer - Stage 1- Core Module	-	-	Director- David Randall&Associates Pty. Ltd.
01/10/1995	Level 1 Coaching accreditation Course	-	96 4 0428 1	National Coaching Manager
24/01/1990	I.R.B Instructor Certificate	Q21	80778	Surf Life Saving Australia
26/08/1992	Surf Life Saving Instructors Certificate	Q177	80/90	Surf Life Saving Australia
12/12/1989	Helicopter Examiners Certificate	QS00031	70/95	Surf Life Saving Australia
12/12/1988	Helicopter Instructor Certificate	QS00047	70/95	Surf Life Saving Australia
09/01/1988	Surf Life Saving Certificate - Examiners	Q6	80/87	Surf Life Saving Australia
11/05/2002	Helicopter Crewman Certificate	PD1007522	70/95	Surf Life Saving Australia
23/02/2002	Senior First Aid Certificate	PD1007500	70/95	Surf Life Saving Australia
23/03/1996	IRB Drivers Certificate	QQ2901	80/93	Surf Life Saving Australia
24/11/2002	IRB Crewman Certificate	PD20241	70/95	Surf Life Saving Australia
12/10/2005	Defibrillator Certificate	PD22162	70/95	Surf Life Saving Australia
10/08/1984	Licence To Drive A Speed Boat	54272/83	155572	Queensland Government

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15/05/2010	Undertake Helicopter Safety And Escape Course In Australasian Incident Management System	PMAOHS214A	SS378855	ST1A41143	Surf Life Saving Queensland Queensland Fire And Rescue
30/07/2009	Senior Disaster Management Officer Course	SEM2005	88610		Emergency Management Queensland
23/12/2010	Local Disaster Coordinator Induction	SEM2016	155331		Emergency Management Queensland
12/11/2008	Graduate Certificate In Emergency Management - Distinction	21472VIC	74		Emergency Management Australia
15/12/2004	Trainer Assessor Re-Licensing Workshop	-	6995		Australian Red Cross
15/12/2004	Course In Basic Cardiopulmonary Resuscitation	21366VIC	57546		Australian Red Cross
Undated	Contribution To Seesafety And Saving Lives At Sea	-	-		Federal Sea Safety Centre
26/04/1992	Member of the Australian Institute of Emergency Services	-	-		Australian Institute Of Emergency Services
12/03/1992	The Sea And Its Animals	-	-		Sea World Gold Coast Australia
07/10/1986	License As Launch Master	F361	3173		Marine Board of Queensland
Feb-99	Completed CN HEA 007 Certificate 2 In Workplace First Aid (Senior First Aid) Incorporating Cardio Pulmonary Resuscitation	-	86130809		Queensland Ambulance
Jun-98	Aquatic (Surf) Safety and Basic Rescue Skills	-	-		Surf Life Saving Queensland
27/7/2001	Crowd Management (Public Order) Course	-	-		Queensland Police Service
07/07/2001	DNA Sampler	-	-		Queensland Police Service
15/9/1997 TO 18/9/1997	Police Speed Detection Operator'S Course	-	-		Queensland Police Service
19/8/1991 TO 21/8/1991	Three Day Four Wheel Driving Familiarisation	-	-		Queensland Police Service
10/2/92 TO 10/2/92	Field Training Officer'S Course	-	-		Queensland Police Service
2,3,4, MAY 1995	Marine Incident Investigation	-	MLL-95/0070		Traned Pty Ltd
26/01/1987	I.R.B. Crewmans Certificate	Q29	80/85		Surf Life Saving Association Of Australia
26/04/1987	I.R.B. Drivers Certificate	Q82	80/85		Surf Life Saving Association Of Australia

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20/10/1985	Surf Bronze Medallion	Q17210	70/85	Surf Life Saving Association Of Australia
26/09/1985	Radio Operators Certificate	Q1423	80/85	Surf Life Saving Association Of Australia
02/04/1986	Advanced Resuscitation Certificate	Q2867	80/85	Surf Life Saving Association Of Australia
01/10/1987	Examiners Certificate	Q904	80/85	Surf Life Saving Association Of Australia
10/01/1987	I.R.B. Examiner Certificate	Q75	80/85	Surf Life Saving Association Of Australia
09/01/1988	Surf Life Saving Examiners Certificate	Q7	80/86	Surf Life Saving Association Of Australia
24/12/1986	I.R.B. Instructors Certificate	Q225	80/85	Surf Life Saving Association Of Australia
26/12/1986	Radio Instructors Certificate	Q156	80/86	Surf Life Saving Association Of Australia
23/09/1986	Advanced Resuscitation Instructors Certificate	Q393	80/87	Surf Life Saving Association Of Australia
26/09/1987	Training Officers Certificate	Q3405	80/88	Surf Life Saving Association Of Australia
25/09/1987	Surf Life Saving Instructors Certificate	Q23	80/89	Surf Life Saving Association Of Australia
28/07/2007	Centennial Bronze Medallion	-	-	Surf Life Saving Queensland
4-8 NOV 2006	Frontline Leadership	-	-	Fireline Leadership
06/11/2003	Certificate of Competence COXSWAIN	-	CO18433	Queensland Transport
11/01/1999	Certificate of Recognition Restricted Master Class 5	-	AO12576	Queensland Transport
26/10/2007	Helicopter Training Facilitator	-	Q21918	Surf Life Saving Queensland
02/08/2006	Helicopter Underwater Escape Training	-	Q21186	Surf Life Saving Queensland
03/01/2009	Operational First Aid	-	Q24508	Surf Life Saving Queensland
12/12/2005	Phase 1 Search & Rescue Training Course	-	121205	Surf Life Saving Queensland
07/10/1980	VHF Marine Licence	-	Q19202	Surf Life Saving Queensland
20/10/1985	Radio Operators Certificate	-	Q8567	Surf Life Saving Queensland
26/10/2005	Senior First Aid Certificate	PAC20111001	24810	Surf Life Saving Queensland
08/06/2011	QLD Disaster management Arrangements	-	-	Emergency Management Queensland

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17/10/2010	Perform CPR	HLTCPR201A	S426354	Surf Life Saving Queensland Queensland Police Service
20/12/1999	Diploma of Search and Rescue Coordination	CNSSR - National Code 3844		
21/04/2010	Beyond Command and Control			Australian Emergency Management Institute
23/06/2011	Certificate IV in Training and Assessment	TAE40110		Inspire Education
23/06/2011	Develop assessment tools	TAEASS02A		Inspire Education
23/06/2011	Maintain training and assessment information	TAETAS401A		Inspire Education
23/06/2011	Design and develop learning programs	TAEDES401A		Inspire Education
23/06/2011	Use training packages and accredited courses to meet clients needs	TASDES402A		Inspire Education
23/06/2011	Plan, organise and deliver group based learning	TAEDEL401A		Inspire Education
23/06/2011	Plan, organise and facilitate learning in the workplace	TAEDEL402A		Inspire Education
23/06/2011	Provide work skill instruction	TAEDEL301A		Inspire Education
23/06/2011	Plan assessment activities and processes	TAEASS401A		Inspire Education
23/06/2011	Assess competence	TAEASS402A		Inspire Education
23/06/2011	Participate in assessment validation	TAEASS403A		Inspire Education
23/06/2011	Contribute to assessment	TAEASS301A		Inspire Education



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# role DESCRIPTION



**Title:** Regional Director

**Classification:** SO2 (\$105 239 - \$109 674 p.a)

**Employment Type:** Permanent/Full Time

**Division:** Emergency Management Queensland (EMQ)

**Branch:** Operations Branch

**Region:** South Eastern Region

**Location:** Beenleigh

**Vacancy Ref No:** TBA

**Closing Date:** TBA

**Contact Officer:** Contact Officer  
Title  
Phone Number  
Email address

## PURPOSE OF THE ROLE

Operations Branch is established to ensure the efficient, effective and appropriate delivery of services for disaster management and the State Emergency Service, direct to clients such as local government, SES units and members, government agencies and to the public.

The Branch must have a client service focus and must ensure that services are aligned, integrated and easy to access.

The scope of issues covers matters occurring before, during and after disaster events. The Branch must ensure that EMQ maintains a state of operational readiness to fulfil its role as described in relevant legislation and to aid all participants in the disaster management system (state agencies, other levels of government, volunteer organisations, NGO's) to properly prepare, plan and train for their roles.

The Branch must ensure that disaster management systems and processes are up to date and support disaster management best practice. Further, the Branch has a particular focus on ensuring an effective training environment for disaster management and SES volunteers is in place and supported.

The purpose of the Regions is to directly deliver services to local disaster managers and the SES.

For the SES this means: Delivering and supporting SES training; managing local equipment needs; supporting the local controller in the performance of their duties; providing assistance in the coordination of SES operations and deployments; support to Emergency Service Cadets and Cadet adult leaders; and auditing condition of SES accommodation and equipment. To fulfil this role will require the establishment and maintenance of strong working relationships with local governments and local controllers.

For disaster management this means: delivering and supporting disaster management training; providing expert advice on accessing the Natural Disaster Resilience Program (NDRP); providing expert advice on the Natural Disaster Relief and Recovery Arrangements (NDRRA); support local government during disaster events; sit on Local Disaster Management Group and District Disaster Management Group; and conduct local post event reviews. To fulfil this role will require the establishment and maintenance of strong working relationships with local government, the Queensland Police Service, other DCS divisions and other government agencies.



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## ARE YOU THE RIGHT PERSON FOR THE JOB?

### Mandatory Requirements

- Travel may be a considerable requirement of this role.

### Highly Desirable Requirements

- The position is an identified position within the SES hierarchy. The appointee will be expected to become a member of the SES and will hold rank accordingly. A Criminal History Check will be required prior to appointment to the SES.
- Disaster management qualifications and/or experience.
- Operations management in a decentralised service delivery environment.
- Functions associated with this position require the appointee to be a Duty Officer and participate in an out of hours on-call roster. This may require frequent interruptions in response to issues raised within the Region.
- Capacity to participate in an out of hours on call roster during disaster operations. This may require work outside of normal hours (e.g. night shift), including weekends.
- Capacity to travel in support of operational requirements. This may require deployment to other parts of the State for an indeterminate period as necessary.
- Capacity to work extended hours during disaster operations.

## RESPONSIBILITIES

- Provide strategic guidance and direction to enhance the planning, implementation, management and evaluation of EMQ disaster management and SES support programs within the region.
- Oversee and coordinate strategic staffing issues within the region to assist with the continuity of EMQ service delivery.
- Contribute to the planning, implementation, management and evaluation of whole-of-government and whole-of-department programs and corporate initiatives.
- Develop, monitor and evaluate regional disaster management programs and provide regular reports on the achievement of EMQ strategic program objectives within the region.
- Coordinate EMQ representation at key forums, committees, conferences and other events to enhance stakeholder and client understanding and commitment to disaster management and mitigation programs and objectives.
- In conjunction with other regional staff, consult and negotiate with peak bodies, other government agencies and non-government agencies to promote disaster management and mitigation best practice.
- Maintain liaison and a strong working relationship with EMQ Head Office Units, other DCS Regional Directors and the Regional Planning and Coordination Team network.
- Maintain liaison and strong working relationship with EMQ Helicopter Rescue Services (where appropriate).
- Coordinate EMQ staff and resources within the region during significant disaster and major emergency situations.
- Perform other duties as required by the EMQ Senior Executive Group.
- Foster team work and assist in the ongoing development of staff through performance, planning and review.
- Undertake operational duties during emergencies and disasters which may involve Intra and Interstate deployments at short notice and out of business hours.

## BASIS FOR SELECTION

1	Demonstrated high level strategic management and planning skills applicable to a large decentralised organisation.
2	Demonstrated high level skills in consultation, negotiation, advocacy and the development and management of key stakeholder relationships applicable to a regional environment.
3	Demonstrated interpersonal, written and oral communication skills including the ability to prepare reports, establish and maintain networks, liaise, consult and negotiate with a diverse range of clients and stakeholders.
4	Demonstrated interpersonal, written and oral communication skills including the ability to prepare reports, establish and maintain networks, liaise, consult and negotiate with a diverse range of clients and stakeholders.
5	Demonstrated ability to effectively manage staff and resources in high pressure and difficult conditions such as that associated with an emergency or disaster situation.
6	Demonstrated commitment to the corporate goals of an organisation, with the ability to achieve results and remain sensitive to the needs of stakeholders and clients.



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#### ADDITIONAL INFORMATION

- Delegations and authority to act – this position may be required to exercise certain powers in accordance with legislation. Refer to the Agency's Instruments to Delegate Powers for details.
- This role description provides the minimum requirements for the role. The incumbent may be required to undertake other duties as required.
- On appointment to this position a probationary period may apply.
- All staff must comply with their responsibilities under the:
  - *The Workplace Health and Safety Act 1995* - <http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/W/WorkpHSA95.pdf>; and
  - *The DES WHS Accountabilities Matrix* - <http://www.emergency.qld.gov.au/publications/pdf/DCS%20Accountability%20matrix%20oct%202009.doc>
- Reporting Relationships – this position reports to the Executive Director. The position supervises the strategic direction and evaluation of disaster management and SES support programs, all staff and volunteers within the Regional and Area Offices.
- Organisational structure – refer to the EMQ Portal page or contact officer.
- Delegations - in accordance with approved Human Resource (HR) and Financial Delegations.
- Pre-employment checking – reference checking, criminal history checking, and integrity checking may be undertaken as a condition of employment.

#### OPERATIONAL DUTIES:

During times of emergency or disaster, you may be required to participate in operational duties. This may require work outside of normal hours (e.g. night shift), including weekends and also necessitate deployment to other parts of the State for an indeterminate period as necessary. Operational duty hours of work will be in accordance with the Divisional Hours of Work Provisions. Entitlements and conditions for specified public service employees in critical incident circumstances is prescribed in the Critical Incident Entitlement and Conditions Directive.

Want to know more? Refer to the Applicant Information Kit and visit the following website:  
[www.communitysafety.qld.gov.au](http://www.communitysafety.qld.gov.au)

