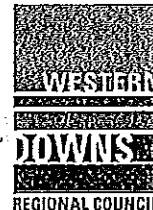


**LOCAL DISASTER MANAGEMENT
GROUP - MINUTES**

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**MINUTES - LOCAL DISASTER MANAGEMENT GROUP
HELD AT DALBY CUSTOMER SERVICE CENTRE
ON THURSDAY 7 OCTOBER 2010.**

PRESENT:

Cr Ray Brown, Chairperson
Cr Mick Cosgrove, Deputy Chairperson
Mr Phil Berting, Executive Officer
Mr Stephen Hegedus, Deputy Executive Officer
Mr Todd Summerville, Environment and Health Manager
Mr Ed Hoffmann, Director Economic and Community Services
Ms Kerri Anderson, Strategy and Communication Manager
Mr Doug Bougoure, Tara Community Services Manager
Ms Tania Thomton, Chinchilla Community Services Manager
Mr Stephen Long, Dalby Community Services Manager
Ms Helen Thomas, Community Services Manager – Miles
Ms Liz Drumm, Safety and Disaster Planning Coordinator
Mr David Tierney, District Disaster OPSO
Mr Barry Winter, District Disaster OPSO
Mr Kerry Hoad, Area Operations Officer Darling Downs
Mr Chris Artlemiew, Area Director
Mr Tom Bradley, Local Controller SES
Ms Colleen Rasmussen, Queensland Health – Dalby Hospital
Mr Graham Cooke, Queensland Fire and Rescue
Mr Kerry Hoad, Ergon Energy
Mr Bill Power, Local Controller SES
Mr Peter Taylor, Local Controller SES
Mr Graeme Preston, Special Projects Engineer
Mr Tony Smith, Telstra
Mr Peter Ryan, Human Resources and Safety Manager
Mr Derrick Scheuer, Queensland Ambulance Service
Mr Ian Tuppack, Queensland Fire and Rescue Service
Mr Paul Storrs, Queensland Fire and Rescue Service
Mr Denny Brain, Department of Communities Community Support Officer

ORDER OF BUSINESS:

OPENING OF MEETING

Mayor Ray Brown, Chairman declared the meeting open at 9.40am.

WELCOME

The Chairman welcomed all in attendance.

QFCI

Date:

20/4/11 ^{jm}

APOLOGIES

Mr Max Henderson, Group Manager Utilities
Mr Graham Cook, Director Engineering Services
Ms Megan O'Shannessy, Chairperson Emergency Preparedness Committee
Mr Michael Gatt, Technology Specialist
Ms Trish Sanson, Principle Service Officer
Mr Bruce Duncan, Area Engineer Darling Downs

Exhibit Number:

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CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held 17 November 2009 were confirmed to be a true and accurate record.

Moved: Mr Phil Berting

Seconded: Ms Colleen Rasmussen

BUSINESS ARISING OUT OF MINUTES OF THE PREVIOUS MEETING

Nil

GENERAL BUSINESS

- A) **Protocol and compensation for fires, especially in State forests.**
- o Paul Storrs (QFR) advised that a copy of the draft agreement between Southern Downs Regional Council and Queensland Fire and Rescue could be provided to the members here today as a guide of what detail the agreement has.
 - o It sets out the agreement and what is provided from both parties. It was discussed what the order of notifications are. Staff member on call from Queensland Fire and Rescue will call designated Council staff member on call.
 - o Council will possibly be required to provide graders (to create control lines) and water.
 - o Agreement will also define these details and costings.
 - o A query was raised regarding Council grader and bull dozer staff not having the training to go into a fire zone.
 - o Was revealed that Queensland Fire and Rescue are unable to give certified training unless the staff are Brigade Members, however they will give basic training for on call staff.
 - o It was also discussed that at times, Council may be required to cross other boundaries upon Queensland Fire and Rescue's request. This would be discussed in the agreement.
- B) **Paul Storrs (Mitigation and Education Officer Queensland Fire and Rescue Service Rural Operations Southwest Region) to discuss Neighbourhood Safer Places**
- o Paul discussed the engagement Queensland Fire and Rescue are having with communities regarding the awareness and to educate people to prepare for disasters (storms/floods/fires).
 - o Queensland Fire and Rescue produced 350,000 community information packages for families and where their responsibilities lie.
 - o Paul handed out fact sheets to committee members regarding a Neighbourhood Safer Places Program they are running. This fact sheet provided information about Safer Places in the region where people can go and identifying risk areas.
 - o Council requested an electronic copy of the community education package be sent to Liz Drumm, so it can be promoted through the Council Website.
 - o The Safer Place must have cleared land around the building, and the land must be publically owned.
 - o Council has two identified Safer Place locations – Wilkie Creek Fire Station and the Wleambilla South Country Club – however these need to be reviewed.
 - o Discussed that Safer Places are purely there until the front of the fire passes, not an evacuation point.
 - o Queried how residents would know it is safe to leave if the Safer Places are not serviced by Authorities. Queensland Fire and Rescue were unable to answer. Comes to down to an issue of ownership and which Authority should be present (Police/Fire/Ambulance?). They advise not to leave a site until it looks safe and the front has cleared.
 - o Issue of lack of mobile coverage raised. Unfortunately only UHF and two way radios work well in both Safer Place areas, mobile phone coverage not adequate.
- C) **Discussion on four wheel drive vehicles for Emergency Services.**
- o Incident in the Tara Rural Residential area where an ambulance was called for an emergency and had difficulty reaching the patient. Suggestion was raised that Emergency Services should be given a 4WD vehicle to be able to access difficult to reach properties.
 - o Members were advised that Tara Ambulance do have a Mercedes 4WD, however this is classed as only a 'mid way' vehicle and not quite suitable for 4WD terrain.
 - o It was discussed that the SES are available at all times to assist with Emergency Services call outs. Each SES crew have a 4WD vehicle, most equipped with a stretcher and emergency equipment.
 - o The SES crews present at the meeting agree that they have adequate equipment/facilities to help the Emergency Services. Ray Brown will follow up with the Tara SES crew (not present at meeting) to ask their thoughts.
- D) **Emergency Management Queensland to provide Legislation Update (amendments expected to change from 1 November 2010) and an update of exercise planned for 2 – 4 November 2010**
- o Advised that changes to the Legislation went through Parliament yesterday (6 October 2010).
 - o Changes include;
 - o Police Services will take over the Disaster Management from the state right through to local changes. Emergency Management Queensland will take a supporting, rather than a controlling role.

- o Council will now have an appointed person with the appropriate knowledge as the Local Disaster Coordinator. Emergency Management Queensland will be there to support Council through a disaster.
- o There has been a lot more emphasis placed on SES crews and being in control of their own areas.
- o There will be Exercise Orko Training for Local Government – these dates will be sent through to Liz Drumm.

D) Graeme Preston (Western Downs Regional Council) to provide an update of Western Downs Regional Council's Local Disaster Management Plan

- o Advised that the Local Disaster Management Plan placed an emphasis on the Local Emergency Coordinator Committee.
- o Responsibility is placed on newly formed Councils – 33 Councils have been condensed down to 11 Councils.
- o Graeme Preston talked through the Queensland Disaster Management Structure's new plan that has been prepared, and advised that there are still slight amendments that are to be made.
- o Details of the new section include the activation of the Local Emergency Coordination Committee, Local District Emergency Operations Centre, Local District Community Support and evacuation plan, and also the role of local emergency operations with the belief that it is "local people dealing with local issues".
- o It was advised that Stephen Long is now the contact for this in the Dalby area.

OTHER BUSINESS

- o Cr Ray Brown advised that he has been made aware that the average age for residents in the Western Downs Regional area is 59.
- o His concerns were that if a disaster did occur, would we have the facilities to cater for a largely aged population?
- o Colleen Rasmussen (Dalby Hospital) advised that we have systems in place (HACC etc) detailing where some of our older residents live, however many older residents do still live in outer lying areas and these people have not been accounted for.
- o The placement of these residents if there was to be a disaster is an issue. Colleen Rasmussen advised that as the Dalby Hospital is two storeys, she is able to evacuate 40 Karingal residents to the second storey, however the other 40 residents would have to be taken elsewhere.
- o Cr Ray Brown also advised members that the Council has started an amnesty with Building and Planning approvals in the Rural Residential Estates in Tara, due to many building being built with no approvals.
- o Query was raised as to whether or not Council should be implementing (as part of the approval process), gutter controls and ensuring the buildings are certain distances from trees/vegetation, to help prevent a fire etc.
- o Currently, Council has no say in this and discussions were started as to whether this should be implemented.

CLOSURE: The meeting concluded at 11.07am.

Cr Ray Brown
CHAIRPERSON
 7 October 2010

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Batch Number:	Dataworks Number:	Retention:
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LOCAL DISASTER MANAGEMENT GROUP - MINUTES

MINUTES - LOCAL DISASTER MANAGEMENT GROUP HELD AT DALBY CUSTOMER SERVICE CENTRE ON MONDAY 22 FEBRUARY 2011, 11.00AM

PRESENT:

Cr Ray Brown – Chairperson
Mr Phil Berting – Executive Officer
Mr Stephen Hegedus – Deputy Executive Officer
Ms Tanla Thomson – Chinchilla Community Services Manager
Mr Matthew Prain – A/Tara Community Services Manager
Mr Ed Hoffmann – Director Economic & Community Services
Ms Liz Drumm – Safety & Disaster Planning Coordinator
Ms Kerri Anderson – Strategy & Communication Manager
Mr Stephen Long – Dalby Community Services Manager
Mr Graham Cook – Director Engineering Services
Mr Bruce Duncan – Main Roads Area Engineer Darling Downs
Mr Tom Bradley – Local Controller SES Jandowae District
Mr Graham Cooke – Queensland Fire & Rescue Area Director Dalby Station
Mr Wayne McGovern – Transport & Main Roads District Liaison Officer Dalby
Mr Rod Parker – Local Controller SES Tara District
Mr Matt Gleeson – Ergon Energy Area Operations Officer Darling Downs
Mr Chris Artiemiew – Emergency Management Queensland Area Director
Ms Helen Thomas – Miles Community Services Manager
Cr Mick Cosgrove – Deputy Chairperson
Mr Simon Chase – Queensland Police District Disaster OPSO
Mr Max Henderson – Group Manager Utilities
Mr Peter Taylor – Local Controller SES Chinchilla District
Mr Barry Winter – Queensland Police Service
Mr Glen Taylor – Local Controller SES Condamine District
Mr David Tierney – Queensland Police Service
Ms Michelle Leadbetter – Department of Communities
Ms Donna Volp – Red Cross
Amanda Nixon – Department of Communities
Mr Derrick Scheuer – Queensland Ambulance Service

ORDER OF BUSINESS:

OPENING OF MEETING

Mayor Ray Brown, Chairman declared the meeting open at 11.04am.

WELCOME

The Chairman welcomed all in attendance.

APOLOGIES

Mr Michael Bianchi – Inspector Dalby Police Station
Mr Todd Summerville – Manager Environment and Health
Mr Iain Thomas – Local Controller SES Dalby District
Mr Graeme Preston – Special Projects
Mr Bill Power – Local Controller SES Condamine/Miles District

CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held 7 October 2010 were confirmed to be a true and accurate record.



Moved: Mr Graham Cooke
Seconded: Mr Mick Cosgrove

BUSINESS ARISING OUT OF MINUTES OF THE PREVIOUS MEETING

Nil

CEO UPDATE – FLOOD DEBRIEF – COMMUNITY, COUNCILLORS & RHEALTH

- o Endorsed Cr Brown's thanks and praise for volunteers during the disaster.
- o Acknowledged Red Cross volunteers at meeting.
- o Council to do a quick 'hot' debrief - what worked what didn't.
- o Council held Community Flood Debrief sessions last week with the community at Chinchilla, Dalby, Jandowae, Tara, Condamine and Warra.
- o Council had a debrief themselves – raft of suggestions on how things could have worked better. Liz Drumm will review Disaster Management Plan.
- o RHealth ran key workshops in Chinchilla and Dalby – this produced valuable feedback.
- o Council debriefs share what each directorate of the organisation does during and after the flood.
- o Early detection, communications, re-supply are the three key issues that came back from the community debriefs.
- o CEO happy and stands by decision to evacuate entire township of Condamine.
- o Power and septic systems are still issues at Condamine.
- o ORKA exercise held last year was a valuable exercise.
- o Simone Chase requested information on how things could have been prevented/improved.

DOS UPDATE – COUNCIL RECOVERY PLAN - REVIEW OF LOCAL DISASTER MANAGEMENT PLAN

- o Council has a recovery plan and is currently a work in progress
- o Instead of having separate committee, each directorate will look after their own work ie Engineering will look after roads, water, sewerage etc. Planning will look after future planning and development issues etc
- o Agencies concerned about a particular issue, should speak to the appropriate Director from the directorate
- o Summary report is currently being created. This will show the probability of this happening again, economic loss and flood mitigation strategies to be implemented/techniques/flood warning systems
- o This report is to be used for funding.
- o Feedback will be compiled into action plan from community debriefs/staff.
- o Council is starting a new service called E-news, where residents can subscribe to our website to receive media releases. There will also be a SMS option where residents can also receive Council relevant information on their mobile. The SMS option will allow control over what information goes to the community.
- o Common feedback received is that residents were relying on the ABC radio, Council website and SMS alerts to find information out
- o Survey from business sector – 98% received back. The results of these surveys will be taken to the State and Federal Governments.
- o Tom Bradley (Jandowae SES) queried about the feedback received (positive/negative). Comments were both positive and negative. Common themes came back in feedback including communication – people wanted an hourly update on website.

DIRECTOR'S UPDATE – EACH COUNCIL DIRECTOR TO GIVE AN UPDATE ON CURRENT RECOVERY WORK

Director Engineering Services

- o Roads
 - o First priority was to make them safe
 - o There were issues to put submissions in for funding
 - o Emergent work period is 60 days and will finish 1 April 2011
 - o Currently hiring as many contractors as possible to help out in all of the areas, also hired resources from Brandon and Associates to collate the submission to go to Department of Infrastructure and Planning 'Reconstructing Queensland'
 - o Council will be using some of the submission received for last year's works to cover the repair bill from the floods
- o Water
 - o There was a major failure of a valve at the Dalby Water Treatment Plant
 - o Staff worked hard to get back to normal and it took 5days produce water for the town. Plant is now back on line
 - o Chinchilla had an issue with a lack of chlorine and this is being worked on internally

- o Condamine had issues with a mud slide near the pump which filled it with mud and silt
- o A temporary pump was installed to supply town. Current water restrictions at level 6.
- o Warra switchboard was replaced

- o Parks and Gardens
 - o Highlighted where they were affected the most - casual staff to come in and help repair,

- o Sewerage
 - o Recycled water back online to Bio Refinery
 - o Waste collection is fine

- o Main Roads – Issues with bridges/roads
 - o Patrick Street Bridge, significant damage and was originally to be replaced in 2010/11. Design process has been sped up
 - o Ashall Creek, RoadTek expected to finish program by 30 June 2011
 - o Warra-Kogan Bridge – inspection by bridge engineer, roads were substandard, road limits imposed, all ok now

Director Community Services

- o Main aim was to look after the communities during the floods
- o Evacuation Centres were set up in;
 - o Dalby (Showgrounds/Ag College/South School)
 - o Dalby Recovery Centre established at the Myall Youth Community Network Centre – community groups including St Vincent De Paul Society, Salvation Army, Red Cross, Centrelink were available at the Recovery Centre
 - o Chinchilla and Miles established their Evacuation Centres at the Cultural Centre
 - o A recovery centre was also established
 - o Issues at the Evacuation Centre at Chinchilla and Miles – no sleeping/bedding was available and people were put up in hotels
 - o Ozco came and provided bedding
- o Township of Condamine was entirely evacuated and evacuees came to Dalby
- o Dalby Evacuation Centres were managed by Red Cross
- o Chinchilla Evacuation Centre was managed by Council Staff
- o Issues arose with Red Cross when they had a changeover of staff – Disaster Coordination Centre needs to be kept informed of any changeovers
- o Resupplies were an issue - who managed what? Who monitored the various centres?
- o Each centre had to deal with donations/storage and distribution of donations
- o Voucher system was introduced
- o Storage of donations included Dalby Cotton Storage, Chinchilla Western Downs Church and Condamine Sports Ground
- o Churches and welfare groups managed the distribution
- o Goods were still available in each centre except Condamine - need to figure out what to do with the rest of the donations
- o A Trust Fund has been set up for donations
- o Council to organise voucher system to purchase goods locally using money from Trust Fund
- o No evacuation centre set up at Tara
- o Bridge at Wilkie Creek cut a lot of people off from major centres

BRIEF UPDATE FROM AGENCIES

Department of Communities

- o A meeting with managers of the Community Centres is to be held to ensure longer term needs are dealt with including emotional issues/blaming/communications/divisiveness
- o Will help Council in mapping some of the services within the communities/other funding if required/show what currently exists

Red Cross

- o Currently working Chinchilla to provide referral for agencies/address the communities and assisting with local needs

Tara Hospital

- o Matthew Prain raised the resupply to Tara Hospital as an issue

Pharmacies

- o Tom Bradley (Jandowae SES) raised issues where the Jandowae Pharmacy had pharmaceutical products issues
- o Perhaps look at pharmacies throughout our area so resupply can be controlled at our level

Queensland Police Service

- o Simon Chase (Acting Inspector) raised issues with the DDMG including training/staffing levels/location of DDMG (currently based at Dalby Police Station). Wanting to find somewhere bigger
- o Michael Bianchi is the new Inspector
- o Police are busy collating information that occurred throughout flooding event to provide the taskforce in Brisbane every recording that was received or sent – huge task
- o Barry Winter commented;
 - o Evacuations an issue
 - o Requested to keep offer of assistance board to recognise local people who assisted with their boats
 - o Doorknock system was good – suggest to people next time to bring bedding and medicine
- o Suggest training for the community

Department of Transport

- o Wayne McGovern raised the issue of local authorities running out of 'Road Closed' signs
- o Issue of 'Road Closed' sign being put at the last major intersection – creates issues for local residents 10km down the road – suggestion that the sign stipulate the 'Road is closed at ??? Bridge' so people are aware of exactly where the road is cut off
- o Cr Brown suggested Council/Police give Department of Transport officials a list of property owners to allow them access to their properties
- o Stephen Hegedus raised concerns with the Department's website, could have been up to 24 hours behind in road closures. The 131940 number also copped criticism – needs to be fixed
- o Stephen Long raised issues where in Jandowae local people moving road closed signs – didn't see the need for a road to be closed – education needs to be provided to people

Queensland Fire & Rescue Service

- o Mayor congratulated the crews
- o Public awareness for hose outs – people call 3 weeks later wanting a hose out when the service has finished (they hear about it later on)

Queensland Ambulance Service

- o Crews in Dalby were split up to cover either side of town
- o Staffing wise worked well
- o Query raised as to whether a nurse/doctor could have been placed at the South School Evacuation Centre
- o Communication could still be fixed

Condamine SES

- o Thanked the services and Council
- o Suggestion that they need a smaller boat for Chinchilla

Emergency Management Queensland

- o SES debriefs to be organised
- o Discussed change in Disaster Management Act
- o Flood boat vs fishing boat – flood boat training required
- o Public liability an issue with regards to the use of locals' boats

Ergon Energy

- o Issues with managing the overhead mains, road access and safety for crews on the roads
- o Congratulated Condamine, Miles and Chinchilla centres – Ergon Energy had no depot and they were able to use these facilities
- o Begin discussions regarding planning for underground power
- o Issues with low wires across the Condamine

GENERAL BUSINESS

- o Volunteers not being utilised enough
- o Management of press and media
- o Tom Bradley (Jandowae SES) spoke about how the SES are able to assist Ergon Energy regarding their access issues

CLOSURE: The meeting concluded at 1.23pm.

Cr Ray Brown
CHAIRPERSON
22 February 2011

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